Food Distribution Program

WBSCM Requisitions: Part II

Texas Department of Agriculture

USDA Division

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)

This product was funded by USDA.
This institution is an equal opportunity provider.

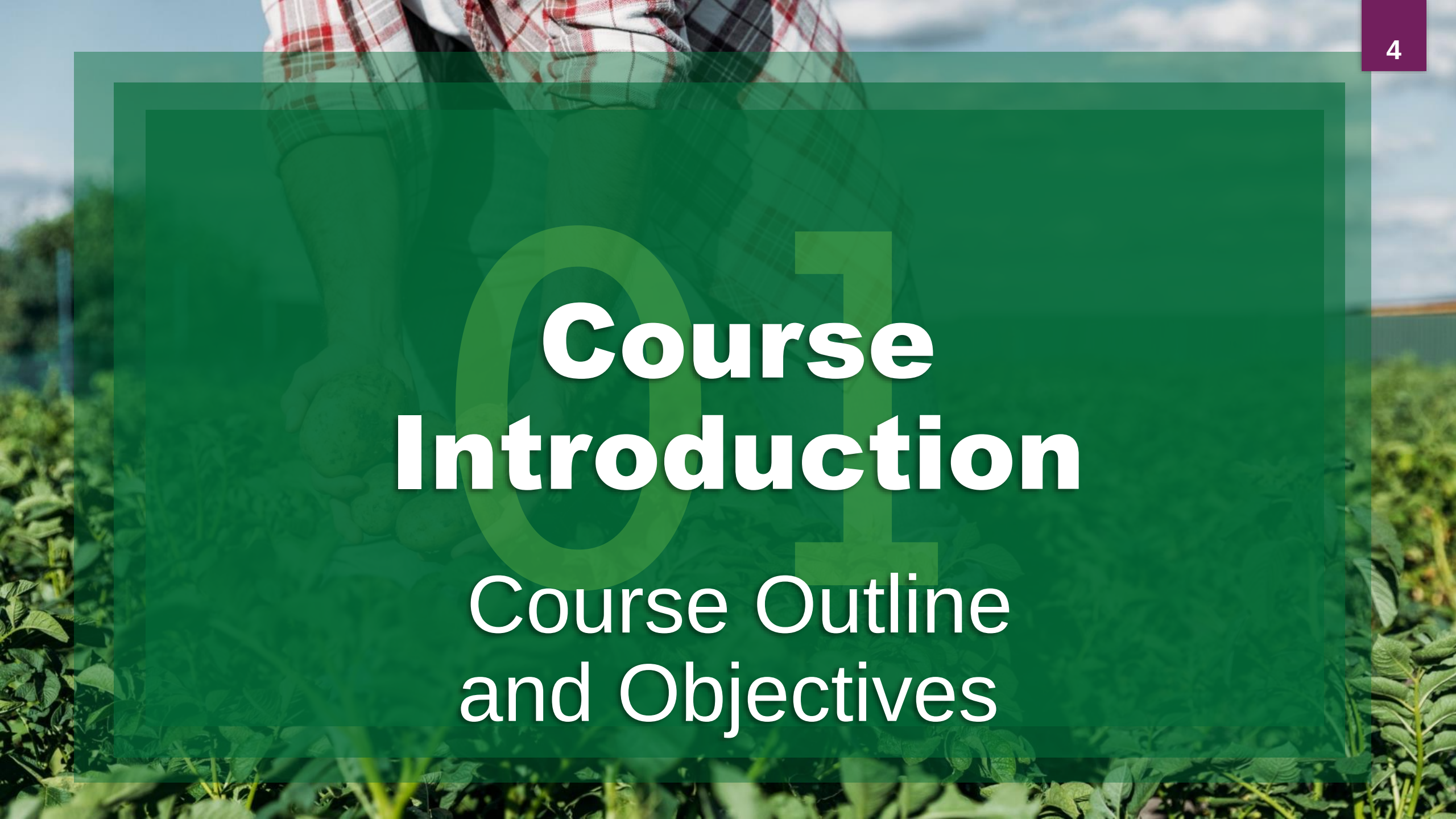
Why WBSCM?

- The FDP Module in TX-UNPS does not have an upgrade.
- Since 2010, TDA has used the Web Based Supply Chain Management System (WBSCM) to submit RA orders to USDA.
- USDA owns and regularly upgrades WBSCM, making it the best solution to serve RAs in Texas now and in the future.

Acknowledgement Statement

You understand and acknowledge that:

- The training you are about to take does not cover the entire scope of the program; and that
- You are responsible for knowing and understanding all handbooks, manuals, alerts, notices, and guidance, as well as any other forms of communication that provide further guidance, clarification, or instruction on operating the program.



01

Course Introduction

Course Outline and Objectives

WBSCM Requisitions Part III Course Outline

01 **Introduction**

Course Overview and Objectives

02 **Fulfillment Overview**

Understanding process, requisition related terms and definitions

03 **Processing Diversion via Extended Search**

Processing Diversion: Selecting products and Deliver To/Ship-To’s using Extended Search; submitting requests.

Course Objectives and Outcomes

By the end of this course, participants will be able to:

- ❑ Understand WBSCM Requisition Terminology and Acronyms

- ❑ Understand how to create a Processing Diversion requisition via Extended Search for items to be ordered (including quantities, delivery location, and delivery dates).

02

Fulfillment Overview

High Level Fulfillment Process

WBSCM only has visibility from Entitlement to **Initial** Delivery Point

TX-UNPS vs. WBSCM Terms and Definitions

TX-UNPS	WBSCM	Definition
	Requisition	Pre-cursor to a sales order. RAs create a requisition when they wish to order goods in WBSCM.
Surveys	Catalog	Formerly known as surveys. Medium used to organize material or product to place requisitions in WBSCM.
Delivery Order	Sales Order	Formerly known as delivery orders. Orders created by TDA to indicate sale of products. SO (Sales Order) created **after** requisitions have been created, submitted, consolidated, and approved and before item goes to procurement for sourcing. This is done before the creation of a purchase requisition (PR).

03

Processing Diversion Requests: Extended Search

Training Portal Log-In

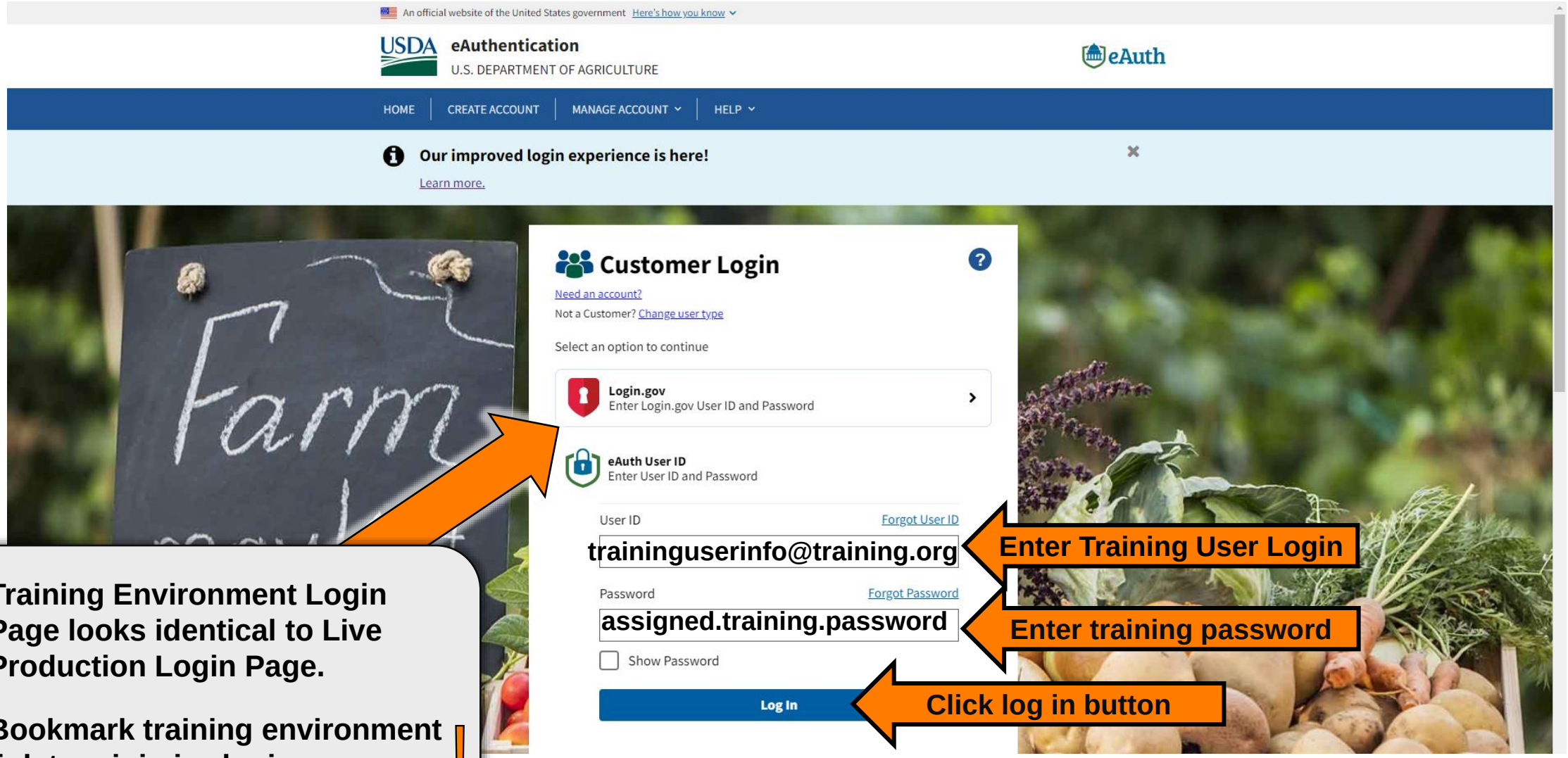
ESCs and RA Users Log In To WBSCM Training Environment
Login Required To Complete Assessment Questions

URL: wbscmntrn.wbscm.usda.gov

- **Note the "ntrn" section of web address**
- **This indicates the training environment**

RA Training Environment Username and Password previously provided via e-mail.

Log On To WBSCM Training Environment



- **Training Environment Login Page looks identical to Live Production Login Page.**
- **Bookmark training environment link to minimize login errors.** !

Training Environment Log-In

RA Training Environment View

ESC Training Environment View

Check for New Content

Check Forum for updates.

Locate specific product by product number.

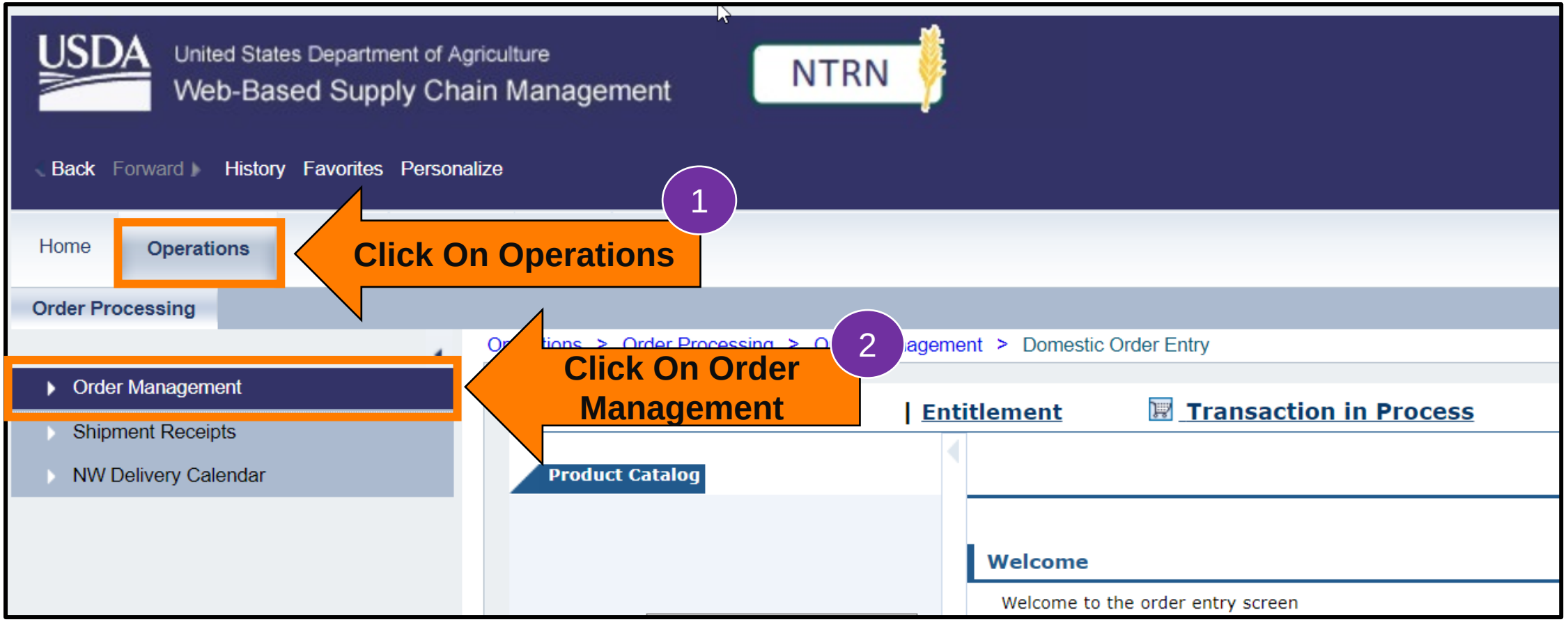
Create A New Requisition for Each Ship-To Location

Example:

- Request #1 → Processing Ship To Location #1
- Request #2 → Processing Ship To Location #2
- Request #3 → Processing Ship To Location #3

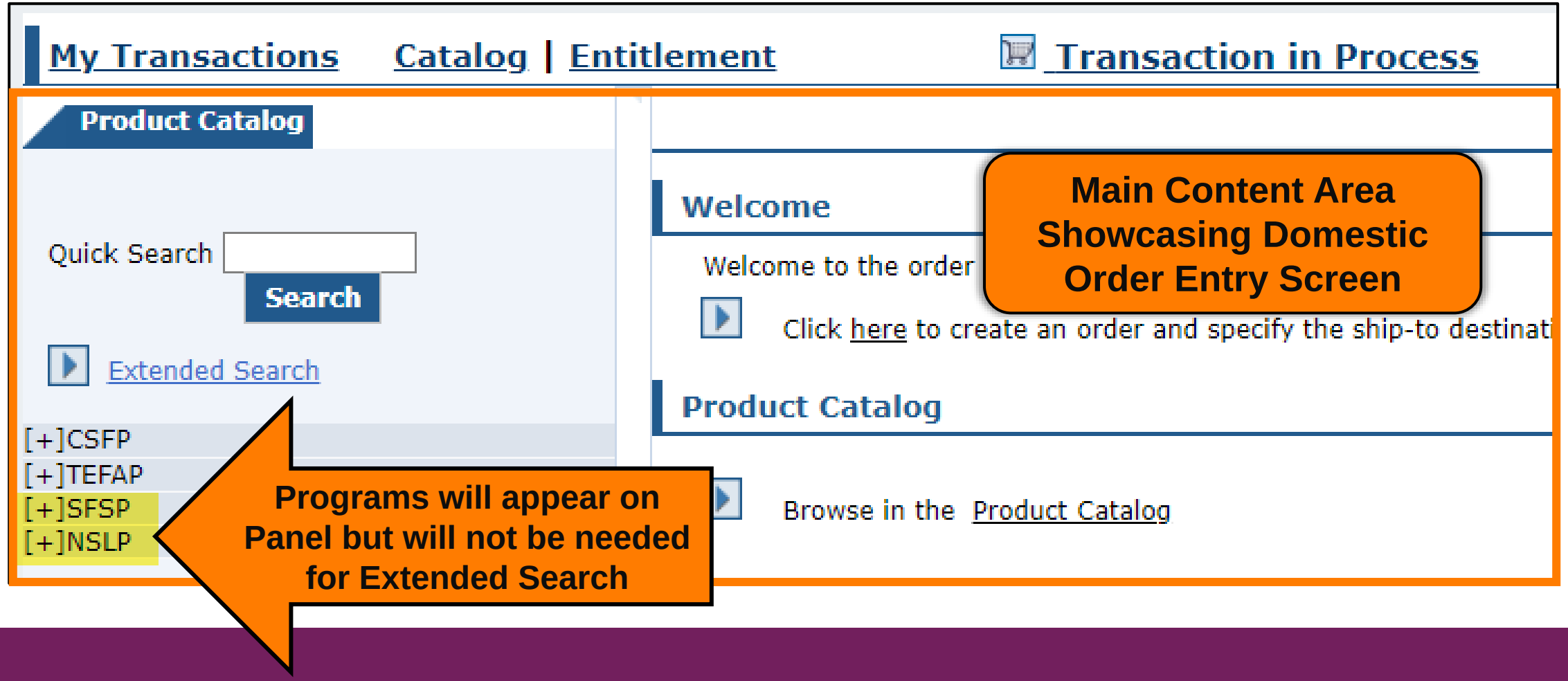
Locate specific product by product number.

Processing via Extended Search

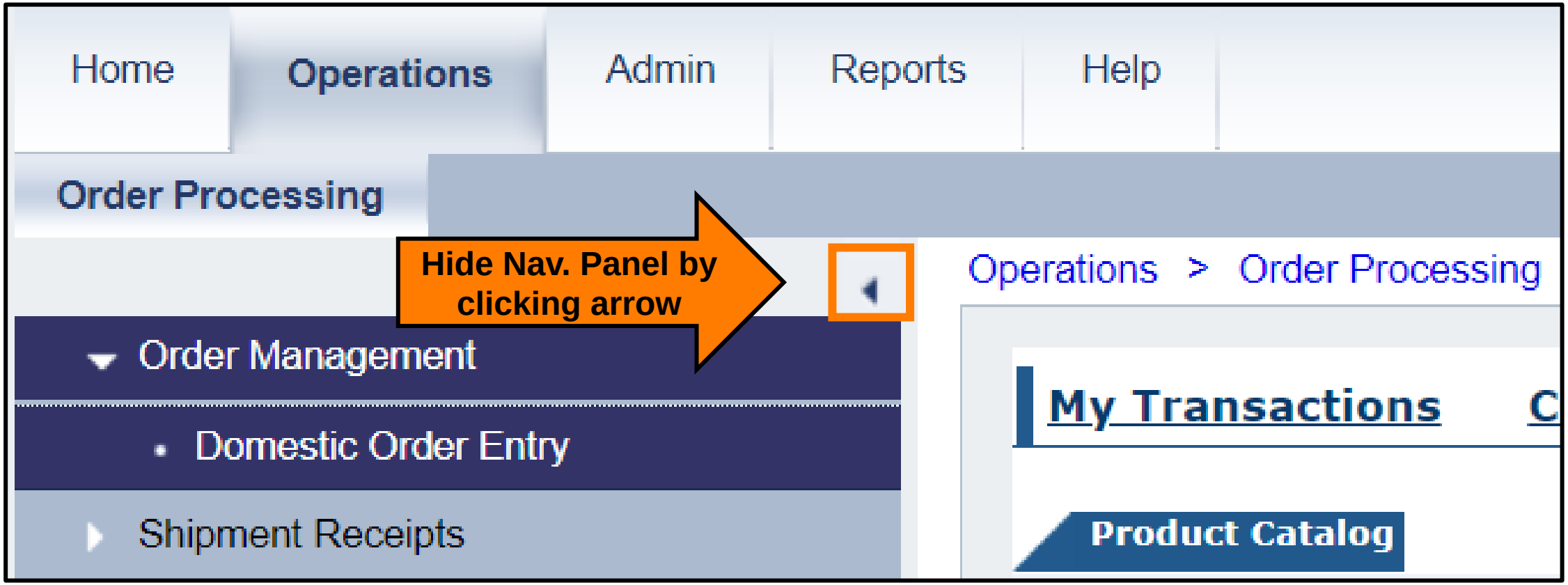


Processing via Extended Search

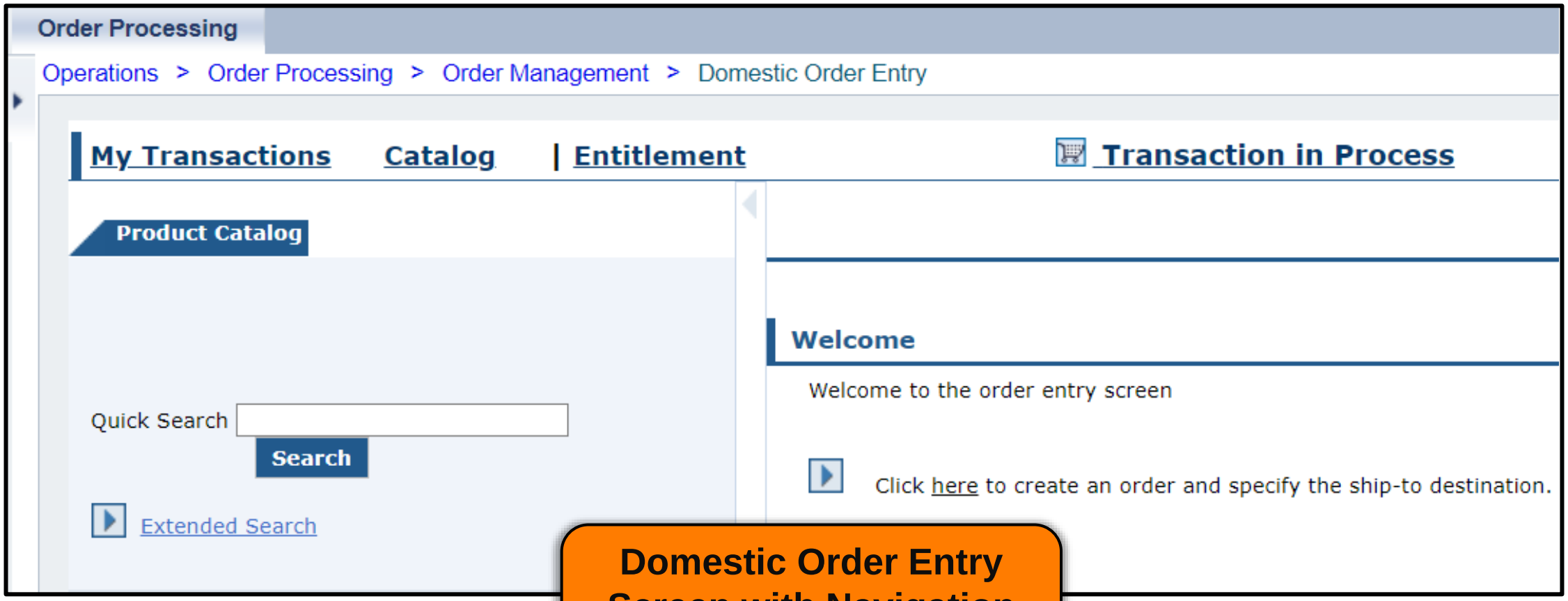
Domestic Order Entry Screen



Domestic Order Entry Screen



Domestic Order Entry Screen



Domestic Order Entry Screen with Navigation Panel hidden.

Processing Diversion via Extended Search

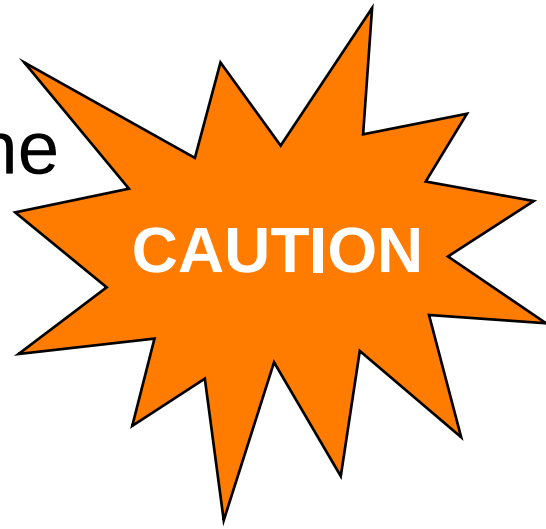
User needs to locate available products in catalog for requisition.

Browse catalog for available products.

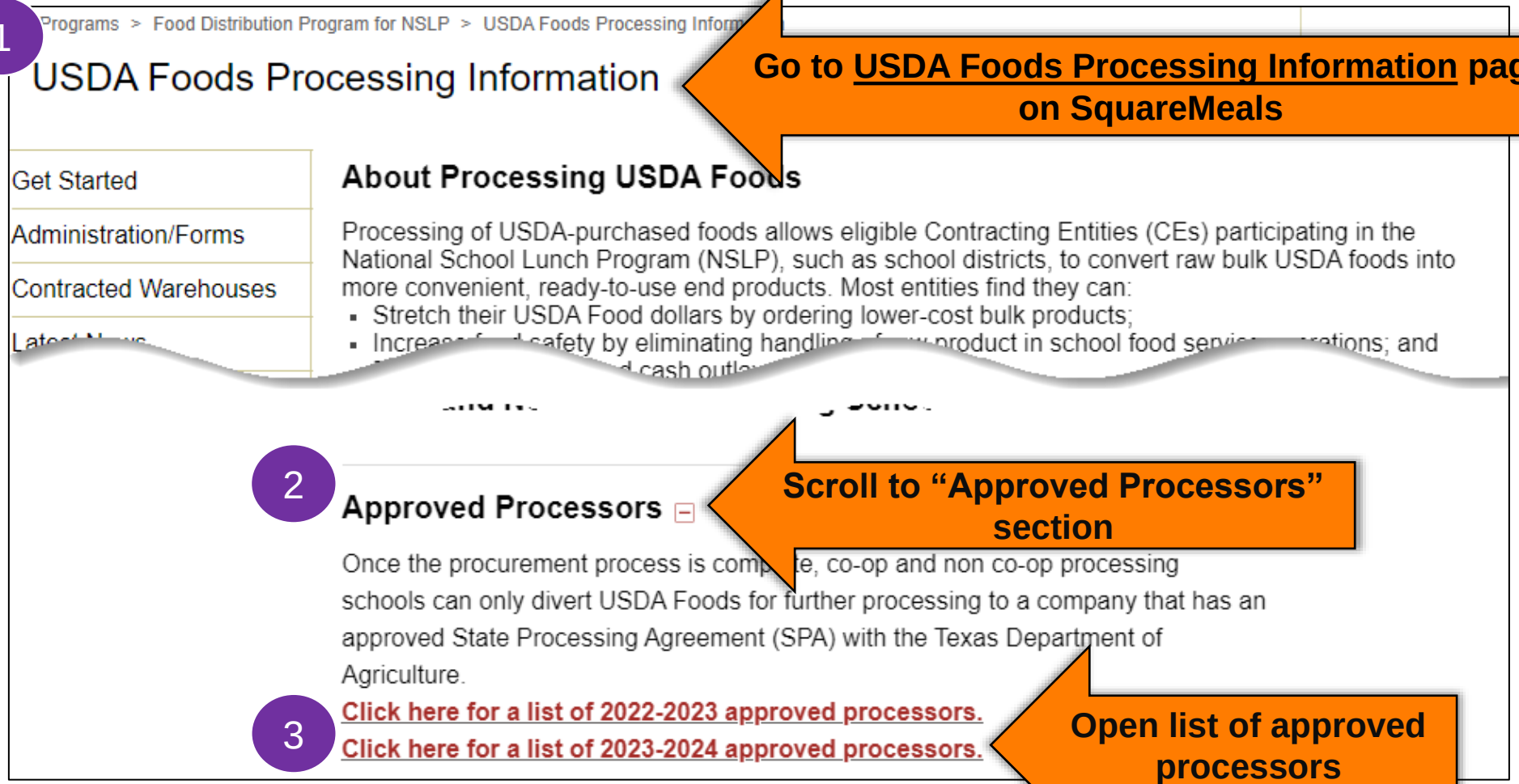
Locate specific *Processing Diversion* product via product number.

Processing Diversion via Extended Search

- Not all processors receive all material/product numbers
- Requesting processing items via catalog increases the risk of sending materials to the wrong processor
- Requests for materials sent to the wrong processors **will be cancelled**
- Use Extended Search to locate materials **your bid-awarded processor** can receive at their facility



Locate List of Approved Processors



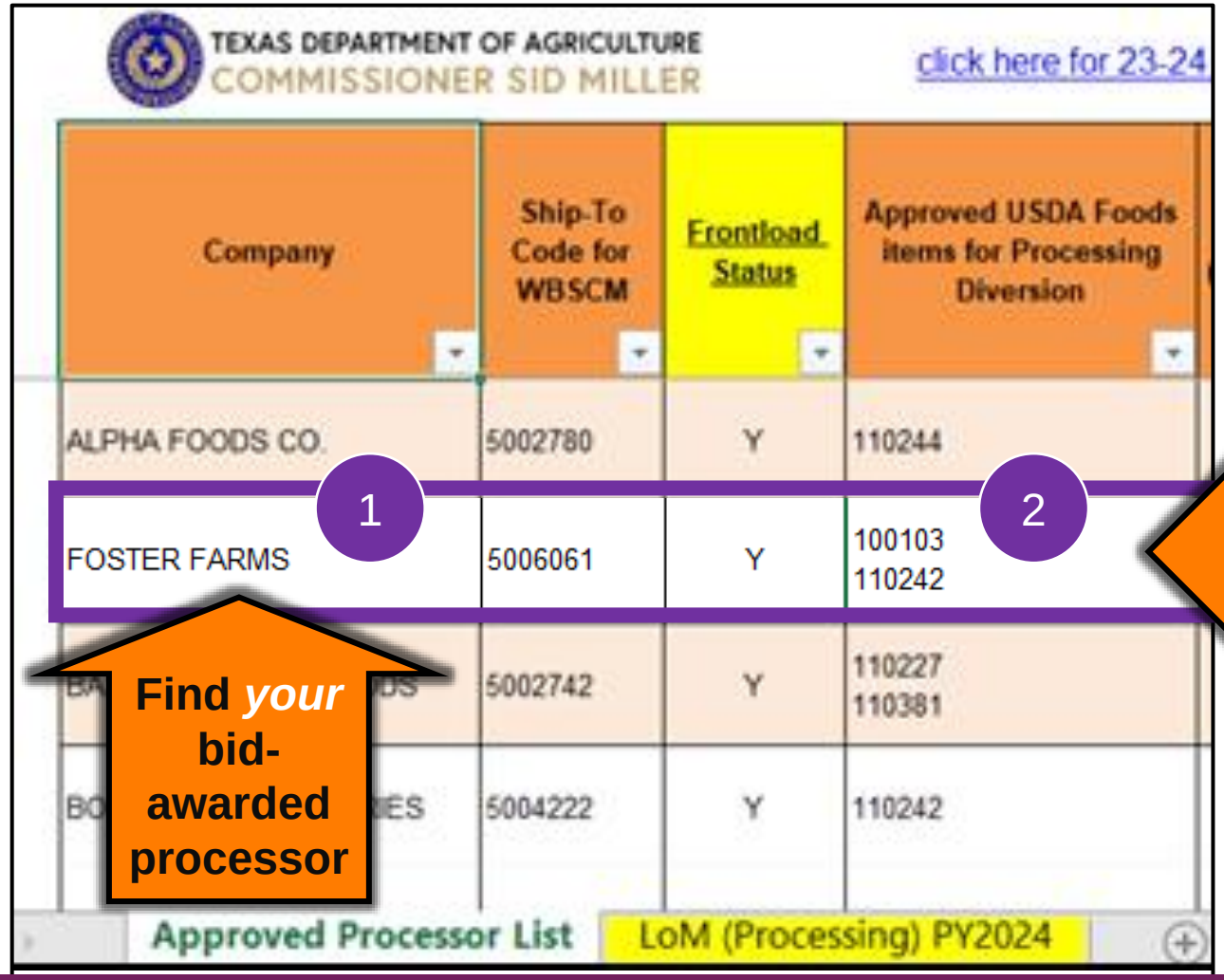
Go to USDA Foods Processing Information page on SquareMeals

Scroll to "Approved Processors" section

Open list of approved processors

Locate specific product by product number.

List of Approved Processors



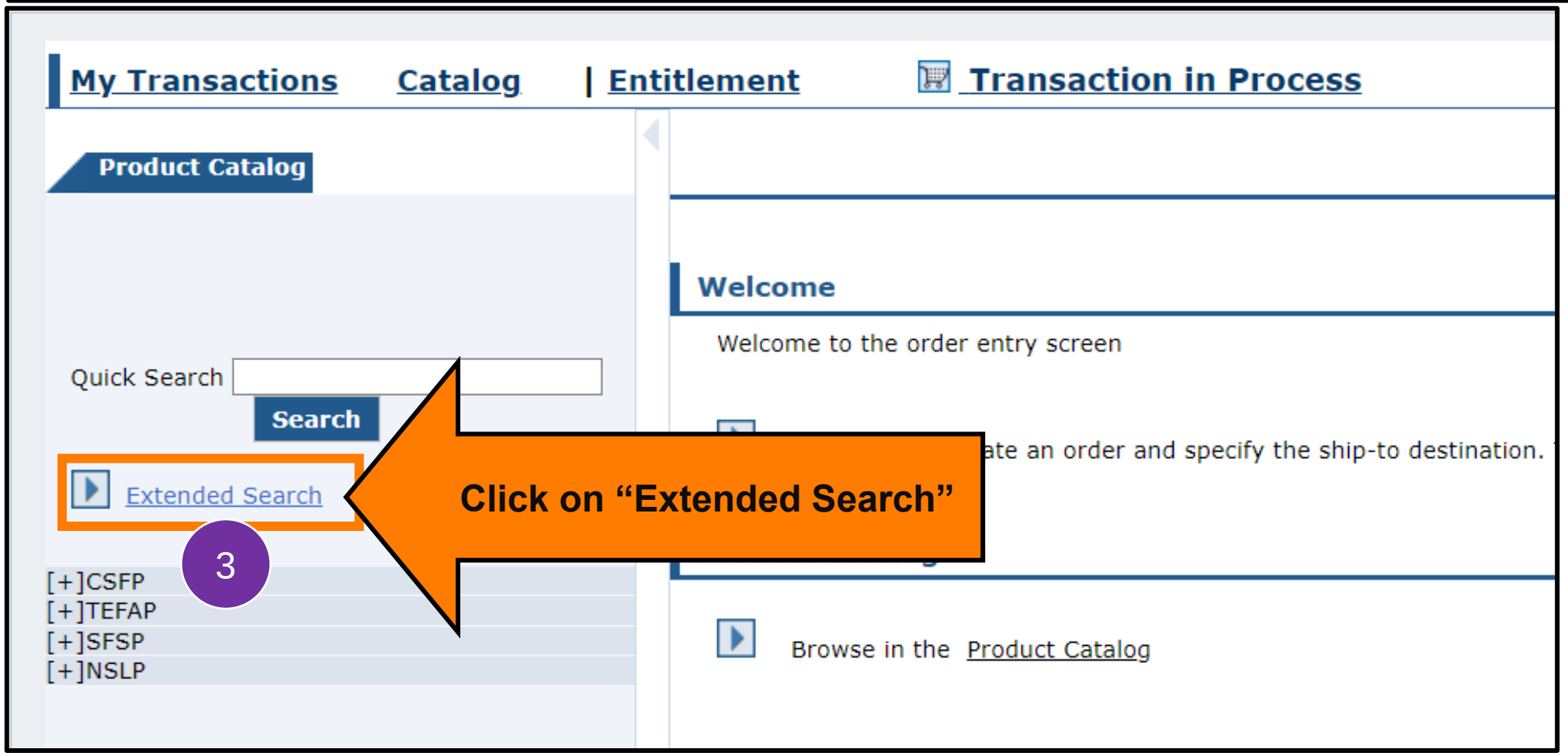
Find *your* bid-awarded processor

EXAMPLE:
Foster Farms used as bid-awarded processor

Find Material/Product Number accepted by *your* bid-awarded processor for further processing

Locate specific product by product number.

Processing via Extended Search



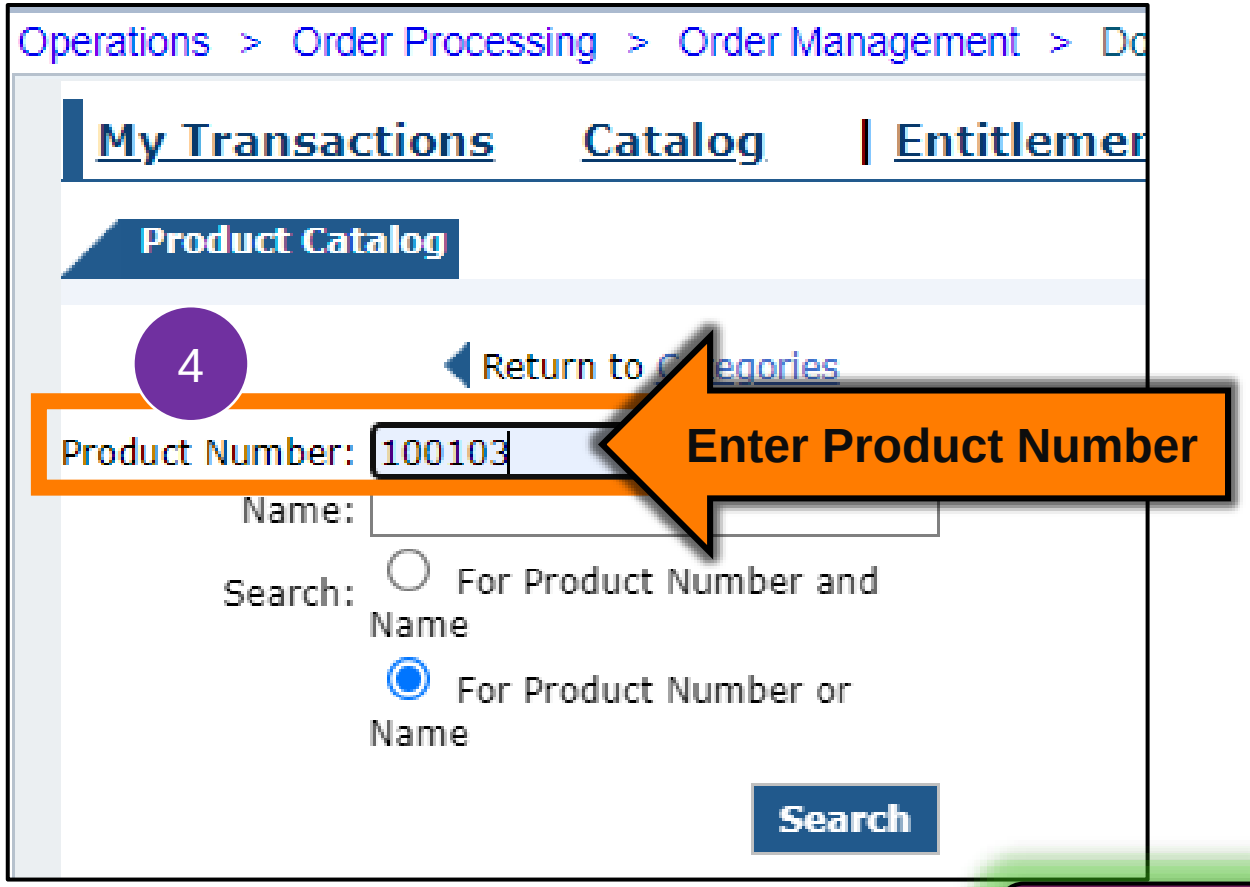
Locate specific product by product number.

Processing via Extended Search

FOSTER FARMS	5006061	Y	100103 110242

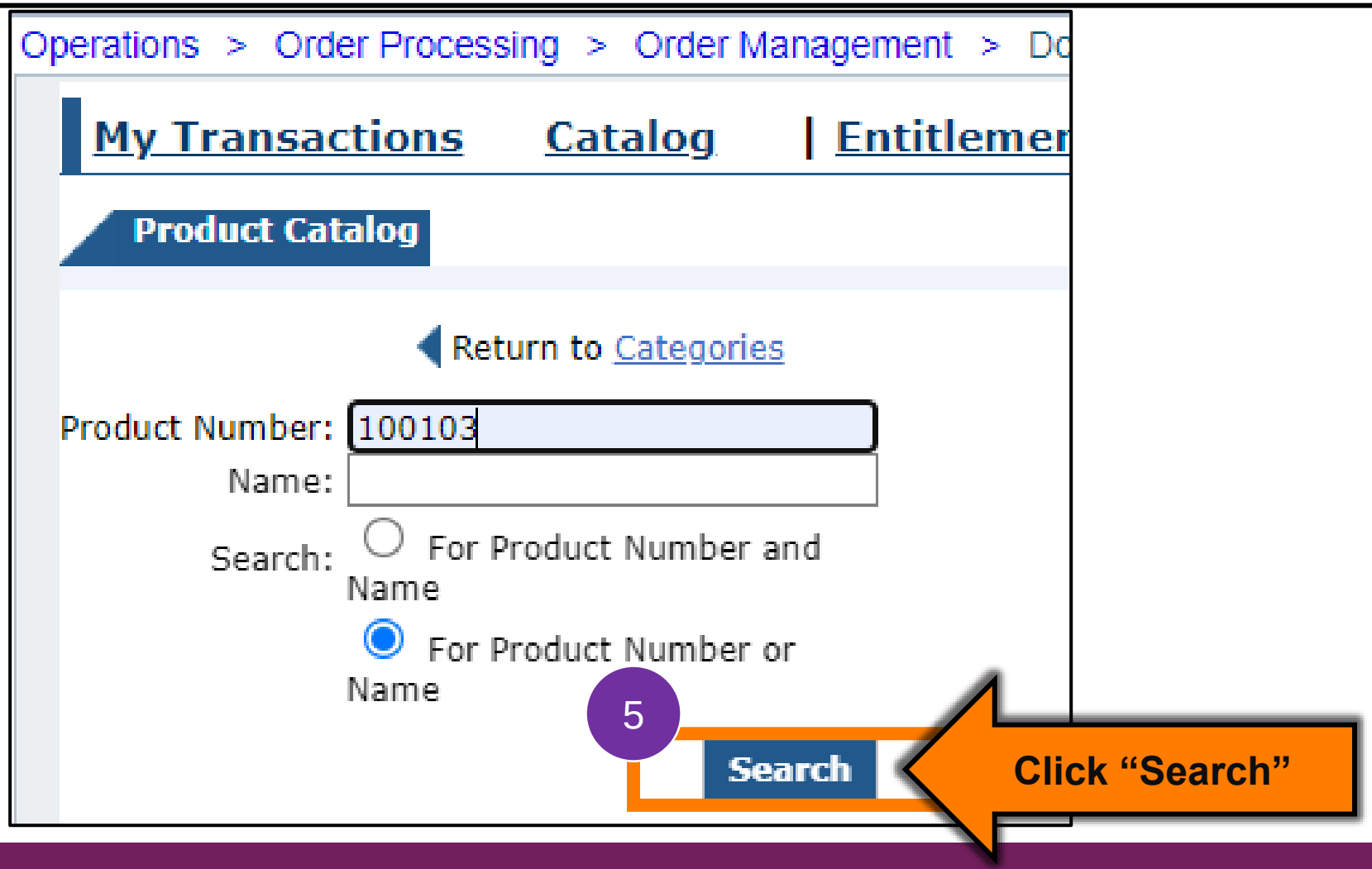
REMINDER:

Use "List of Approved Processors" document to locate product numbers available for further processing by *your* bid-awarded processor.



Locate specific product by product number.

Processing via Extended Search



Locate specific product by product number.

Processing via Extended Search

Confirm Program and Sub Area (NSLP, Entitlement, Bonus, etc.) before selecting line item.

Search Results

6 Products Found

Overview		Product		Price
Quantity		Product Number (Program / Sub-Area)	Name	
LB		100103 *(NSLP / Entitlement)*	CHICKEN LARGE CHILLED -BULK	0.93 USD
LB		100103 *(NSLP / Bonus)*	CHICKEN LARGE CHILLED -BULK	0.93 USD
LB		100103 *(NSLP / Entitlement)*	HILLED -BULK	0.93 USD

6

Locate specific product by product number.

Processing via Extended Search

***Quantity* Column**

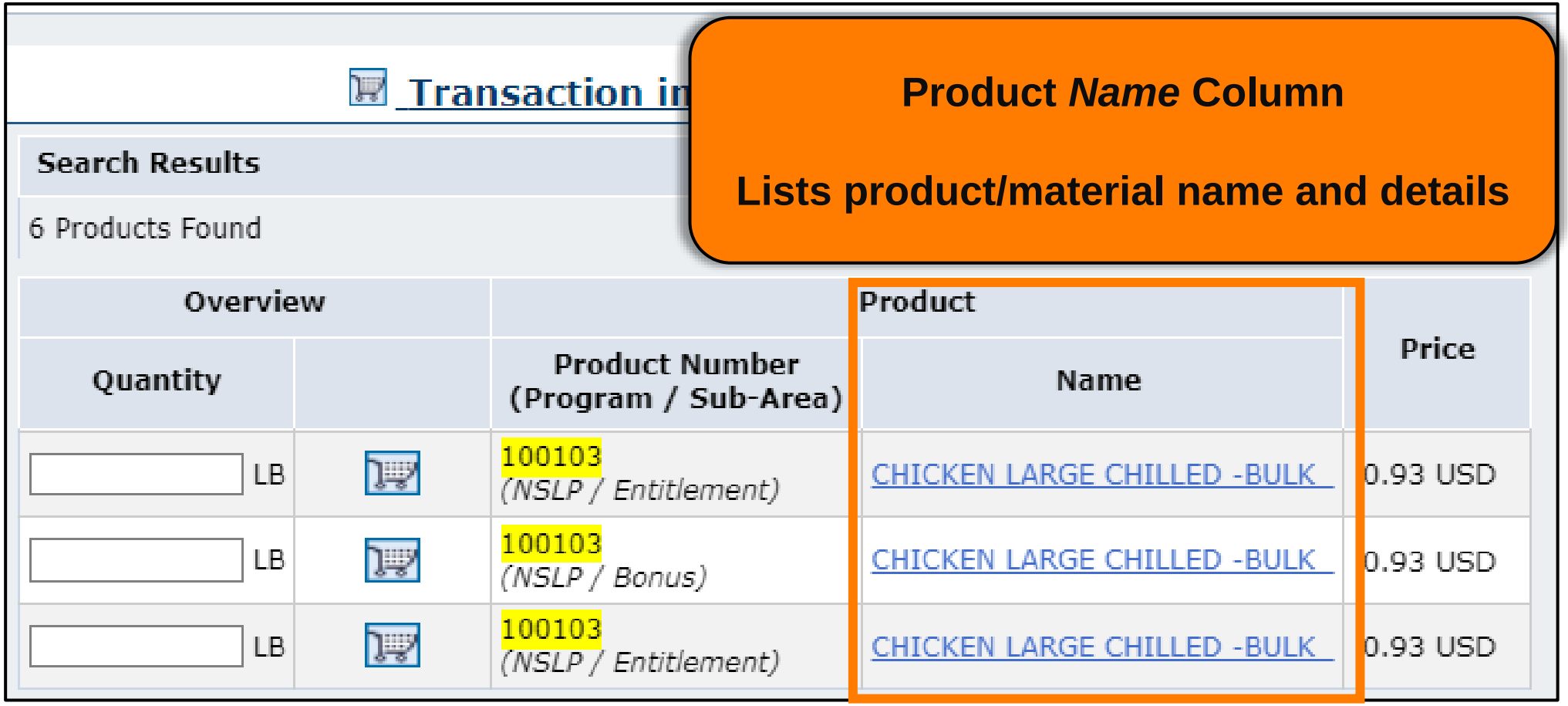
- **Note the UoM (Unit of Measure) when entering quantities.**
  - **Example: LB (pounds)**

Process

Quantity			Product		Price
			Product Number (Program / Sub-Area)	Name	
	LB		100103 *(NSLP / Entitlement)*	CHICKEN LARGE CHILLED -BULK	0.93 USD
	LB		*(NSLP / Bonus)*	CHICKEN LARGE CHILLED -BULK	0.93 USD
	LB		100103 *(NSLP / Entitlement)*	CHICKEN LARGE CHILLED -BULK	0.93 USD

Locate specific product by product number.

Processing via Extended Search

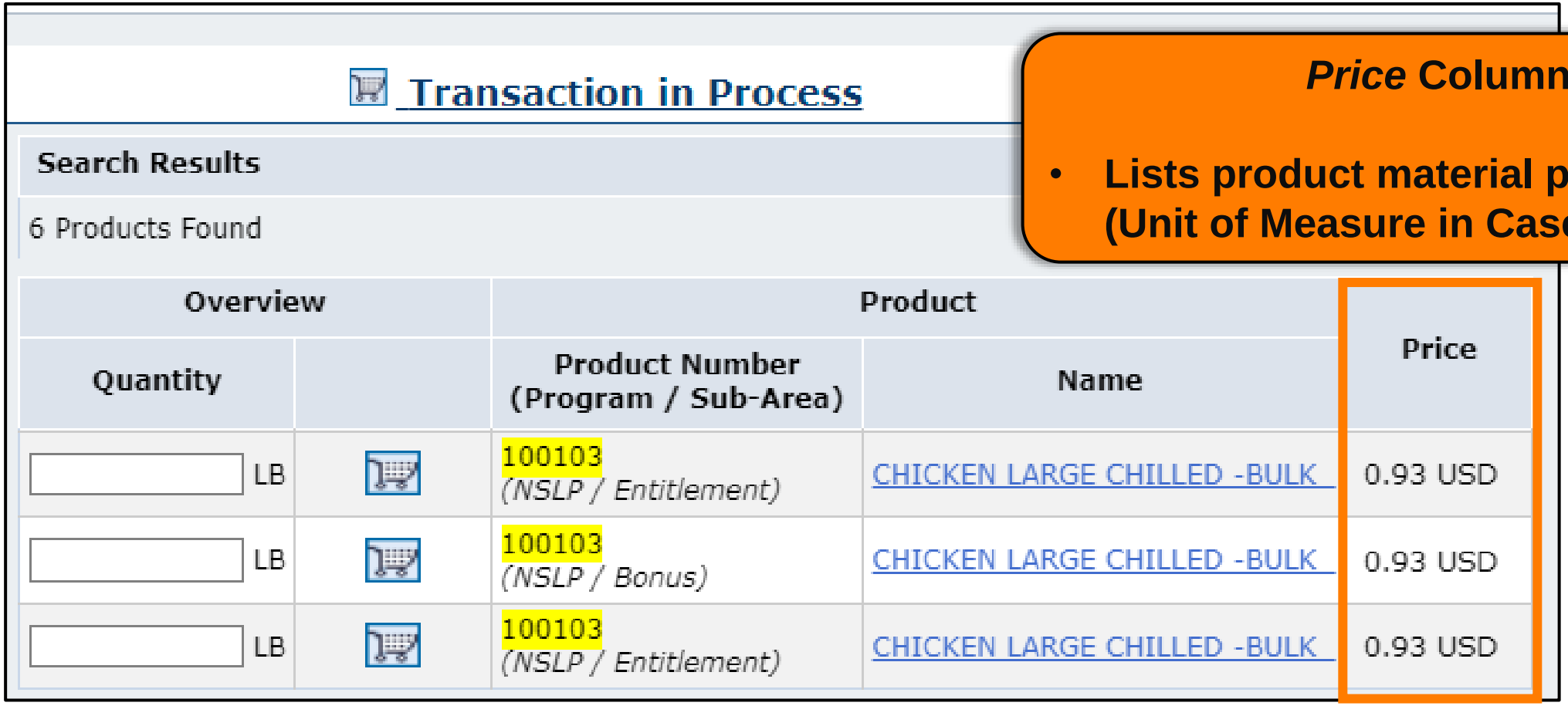


Product *Name* Column

Lists product/material name and details

Locate specific product by product number.

Processing via Extended Search

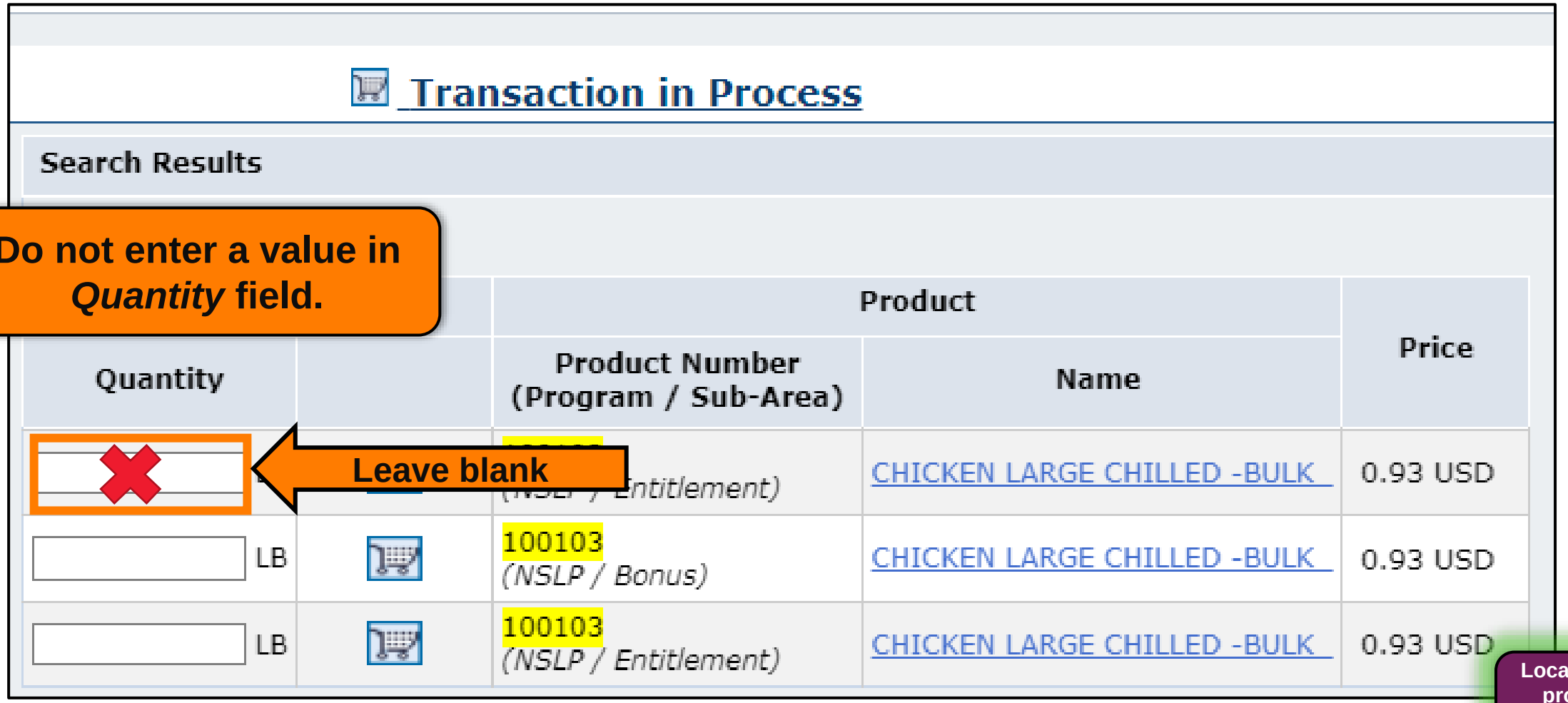


***Price* Column**

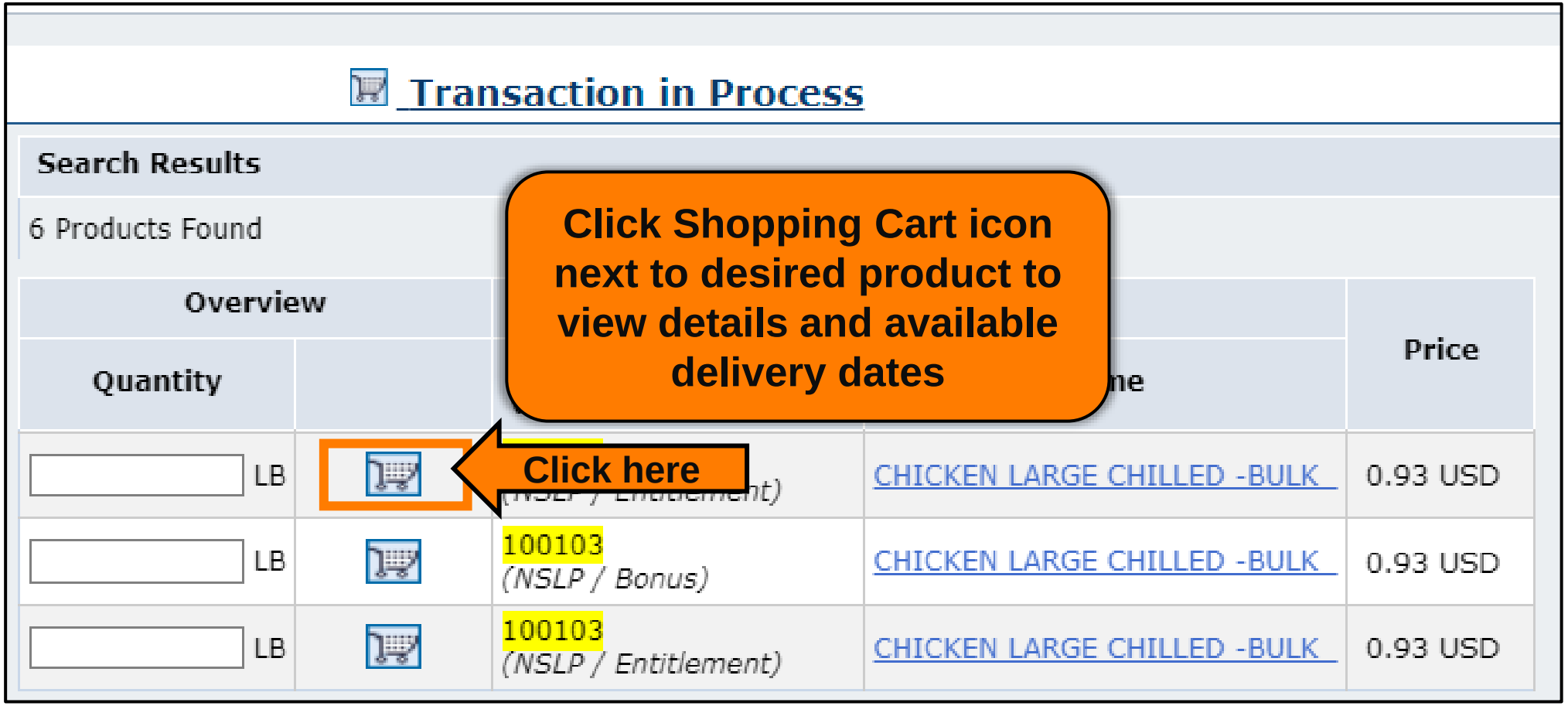
- **Lists product material price per UoM (Unit of Measure in Cases or Lbs.).**

Locate specific product by product number.

Processing via Extended Search



Processing via Extended Search



Locate specific product by product number.

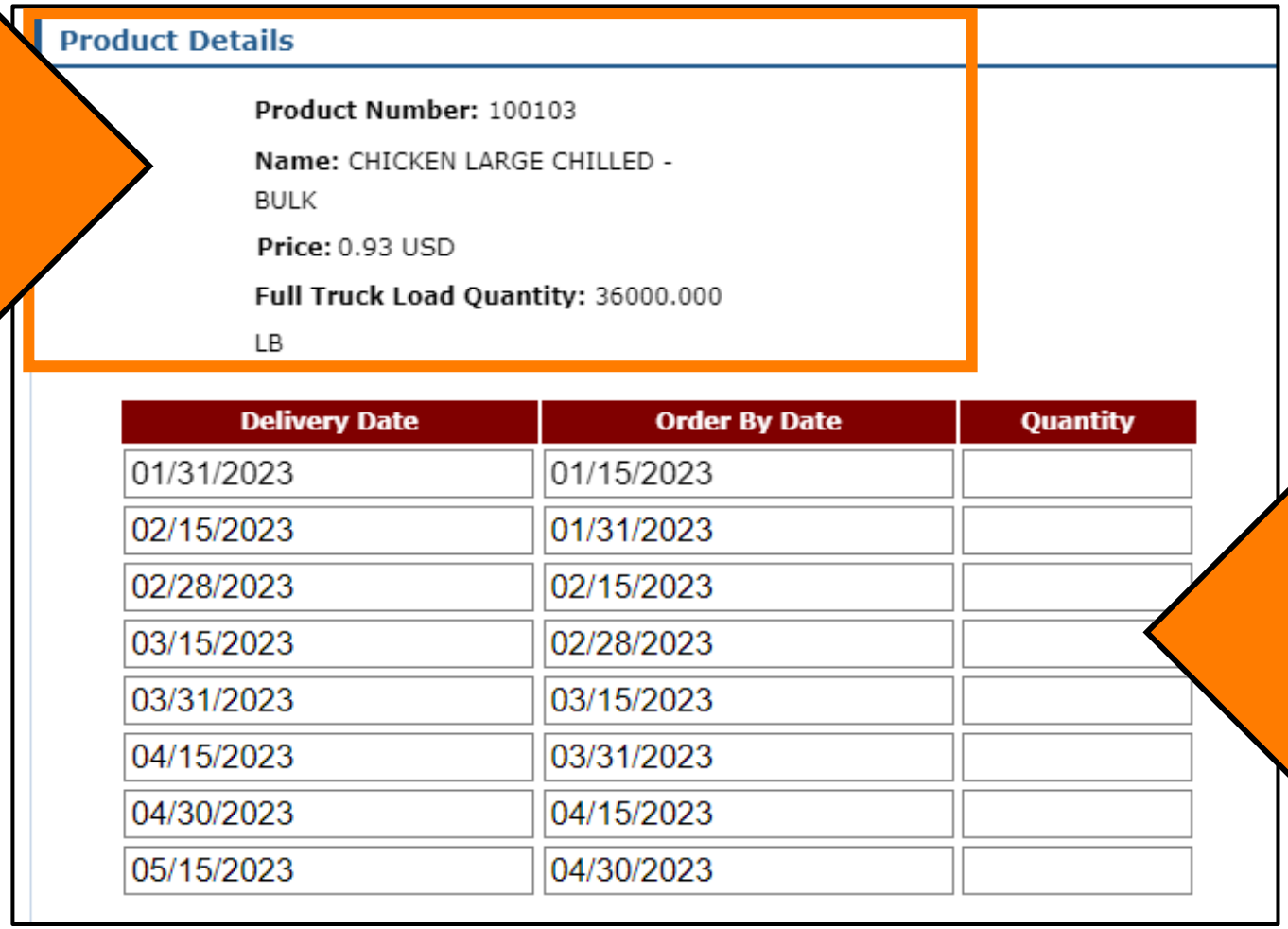
RA-Assessment:

Visit the link to submit the required assessment.

https://forms.office.com/r/DdcmVGMDQS

Processing via Extended Search

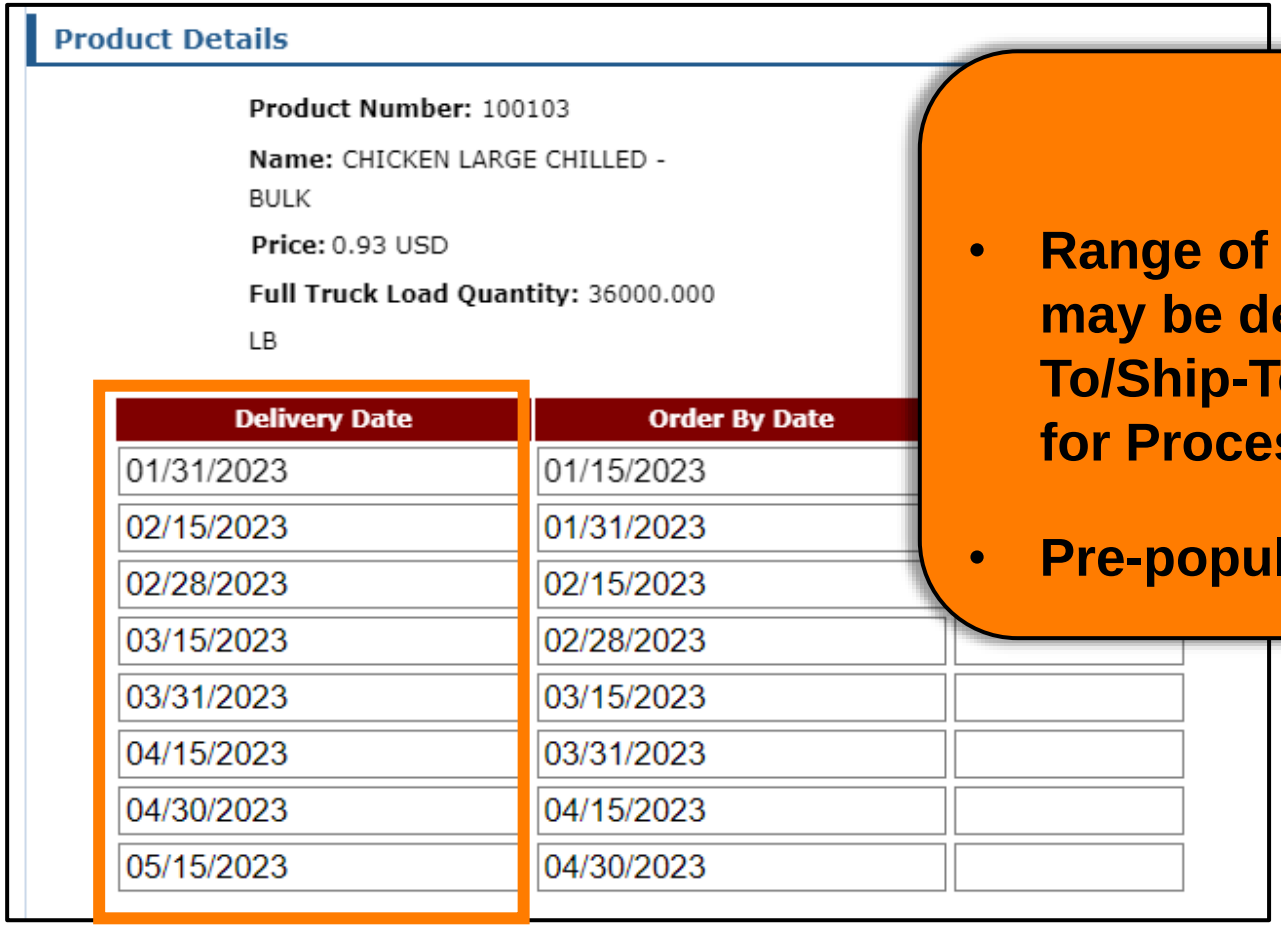
Product Details



Scroll if needed to see all available dates

Locate specific product by product number.

Processing via Extended Search

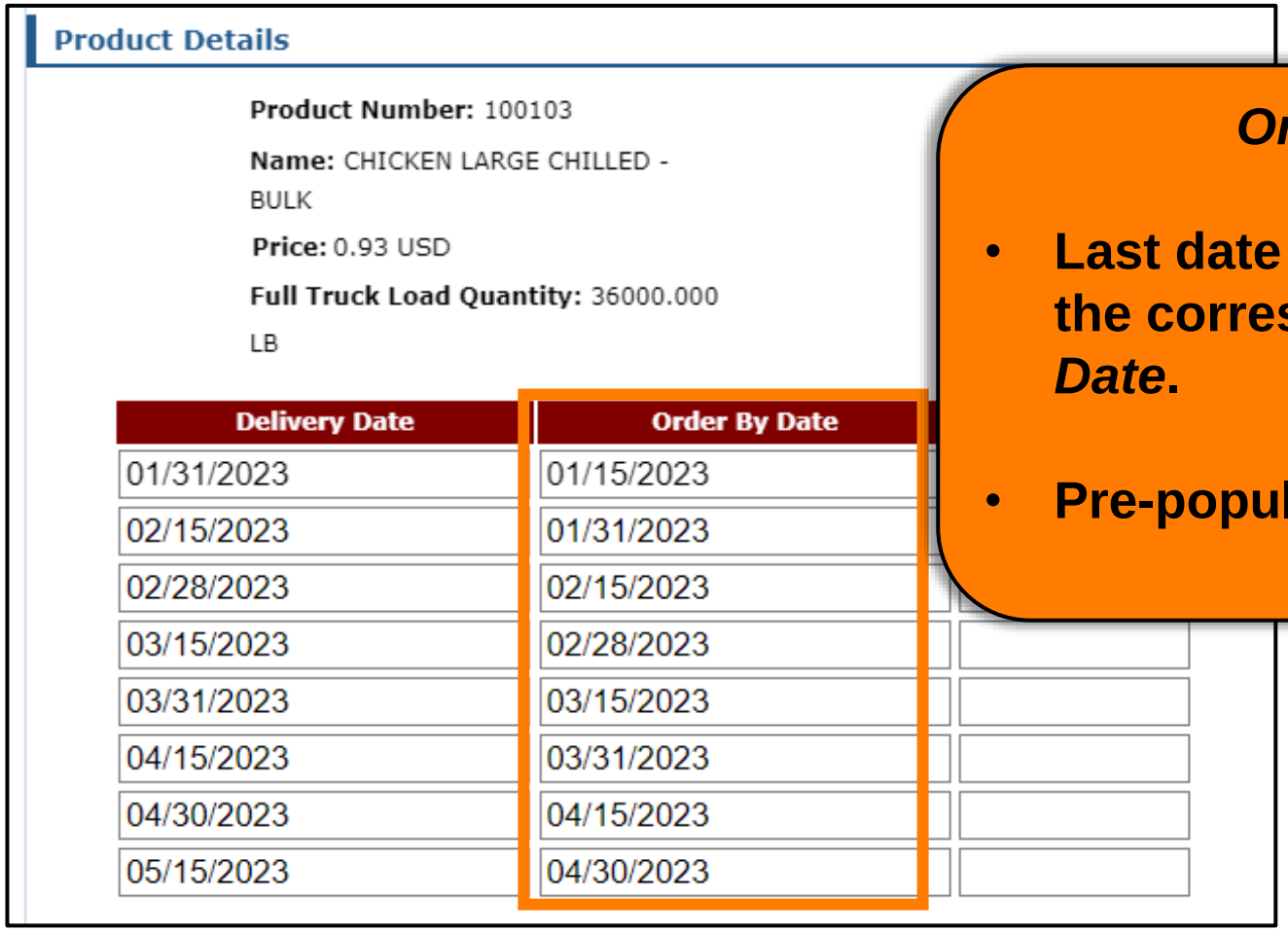


Delivery Date

- **Range of dates when commodities may be delivered to selected Deliver To/Ship-To destination (Processor for Processing Diversion).**
- **Pre-populated/not editable.**

Locate specific product by product number.

Processing via Extended Search



Product Details

Product Number: 100103

Name: CHICKEN LARGE CHILLED - BULK

Price: 0.93 USD

Full Truck Load Quantity: 36000.000 LB

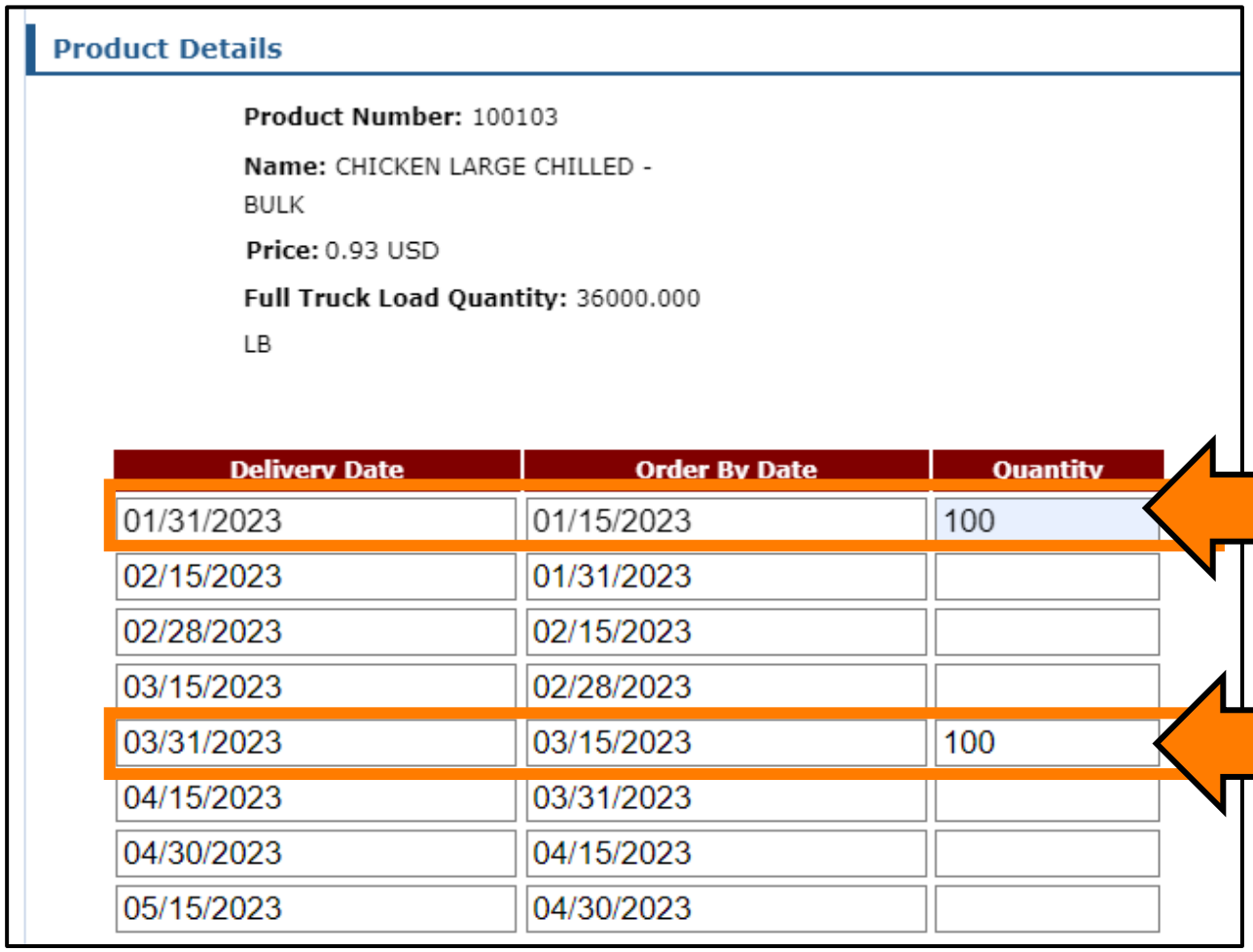
Delivery Date	Order By Date
01/31/2023	01/15/2023
02/15/2023	01/31/2023
02/28/2023	02/15/2023
03/15/2023	02/28/2023
03/31/2023	03/15/2023
04/15/2023	03/31/2023
04/30/2023	04/15/2023
05/15/2023	04/30/2023

Order By Date

- **Last date to submit request for the corresponding *Delivery Date*.**
- **Pre-populated/not editable.**

Locate specific product by product number.

Processing via Extended Search



Quantity

Add desired *Quantity* in the field next to the desired *Delivery Date/Order By Date pair(s).*

Locate specific product by product number.

Processing via Extended Search

Product Details

Product Number: 100103

Name: CHICKEN LARGE CHILLED - BULK

Price: 0.93 USD

Full Truck Load Quantity: 36000.000 LB

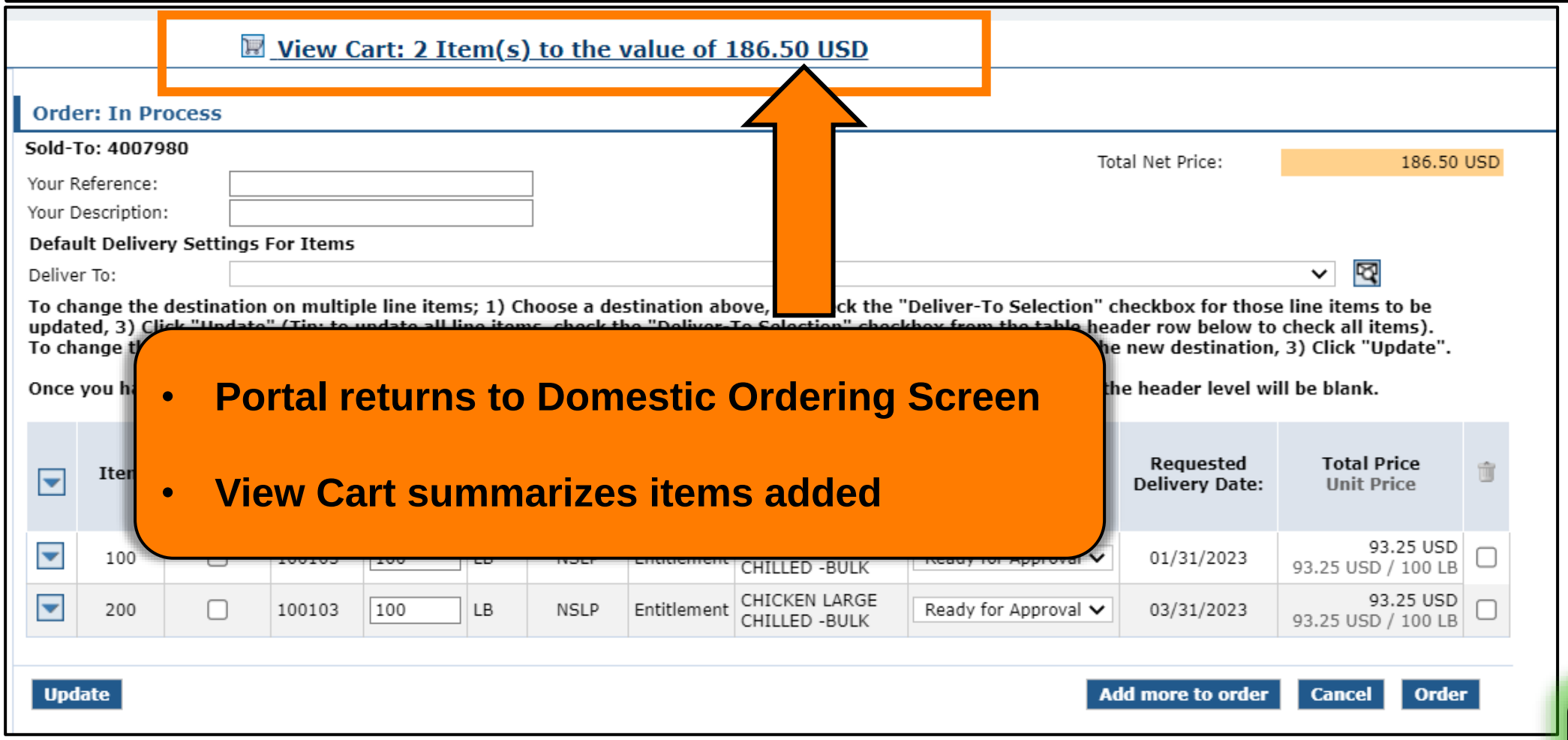
Delivery Date	Order By Date	Quantity
01/31/2023	01/15/2023	100
02/15/2023	01/31/2023	
02/28/2023	02/15/2023	
03/15/2023	02/28/2023	
03/31/2023	03/15/2023	100
04/15/2023	03/31/2023	
04/30/2023	04/15/2023	
05/15/2023	04/30/2023	

Move to Cart

Click Move to Cart to add selected product quantities

Locate specific product by product number.

Processing via Extended Search



- **Portal returns to Domestic Ordering Screen**
- **View Cart summarizes items added**

Locate specific product by product number.

Limited Delivery Date Items

Limited Delivery Dates May Appear For ***Some*** Processing Products

Follow Guidance For These Products In The Next Slides

Browse catalog for available products.

Limited Delivery Date Items

***Some - not all* - processing products have limited delivery dates shown (due to USDA procurement)**

Quantity		Product Number (Program / Sub-Area)	Name	Delivery Period
LB		100113 *(NSLP / Entitlement)*	CHICKEN LEGS CHILLED -BULK	04/01/2024 - 06/30/2024
LB		100047 *(NSLP / Entitlement)*	EGGS WHOLE LIQ BULK -TANK	07/01/2023 - 06/30/2024

Limited

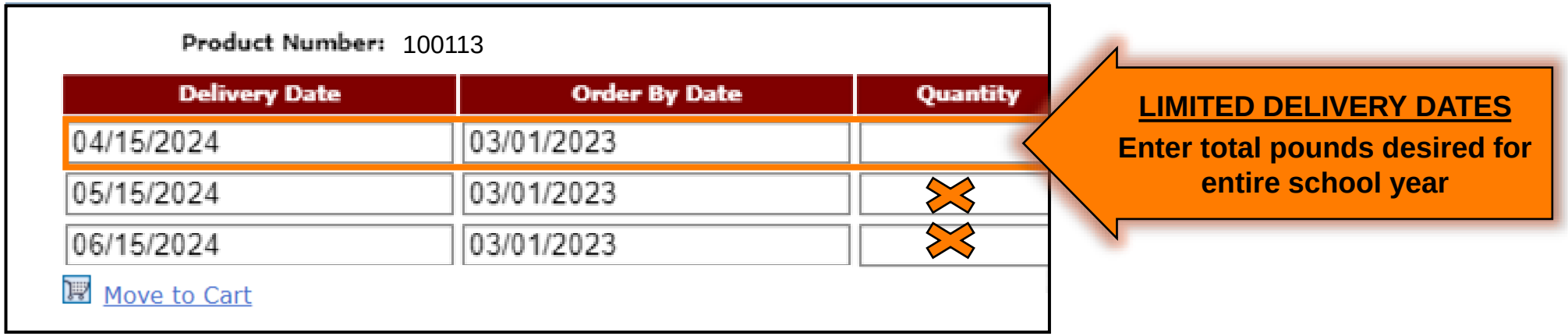
Typical

Browse catalog for available products.

Limited Delivery Date Items

FOR THESE LIMITED DATE ITEMS ONLY:

1. Enter total volume of pounds needed for entire school year in ***first available delivery date***
2. Requests for end products from processor based on RA's schedule needs remain the same.



Browse catalog for available products.

Limited Delivery Date Items

EXAMPLE:

- **5500 pounds desired for entire school year**
- **Number of total pounds will vary based on RA organization size and needs**

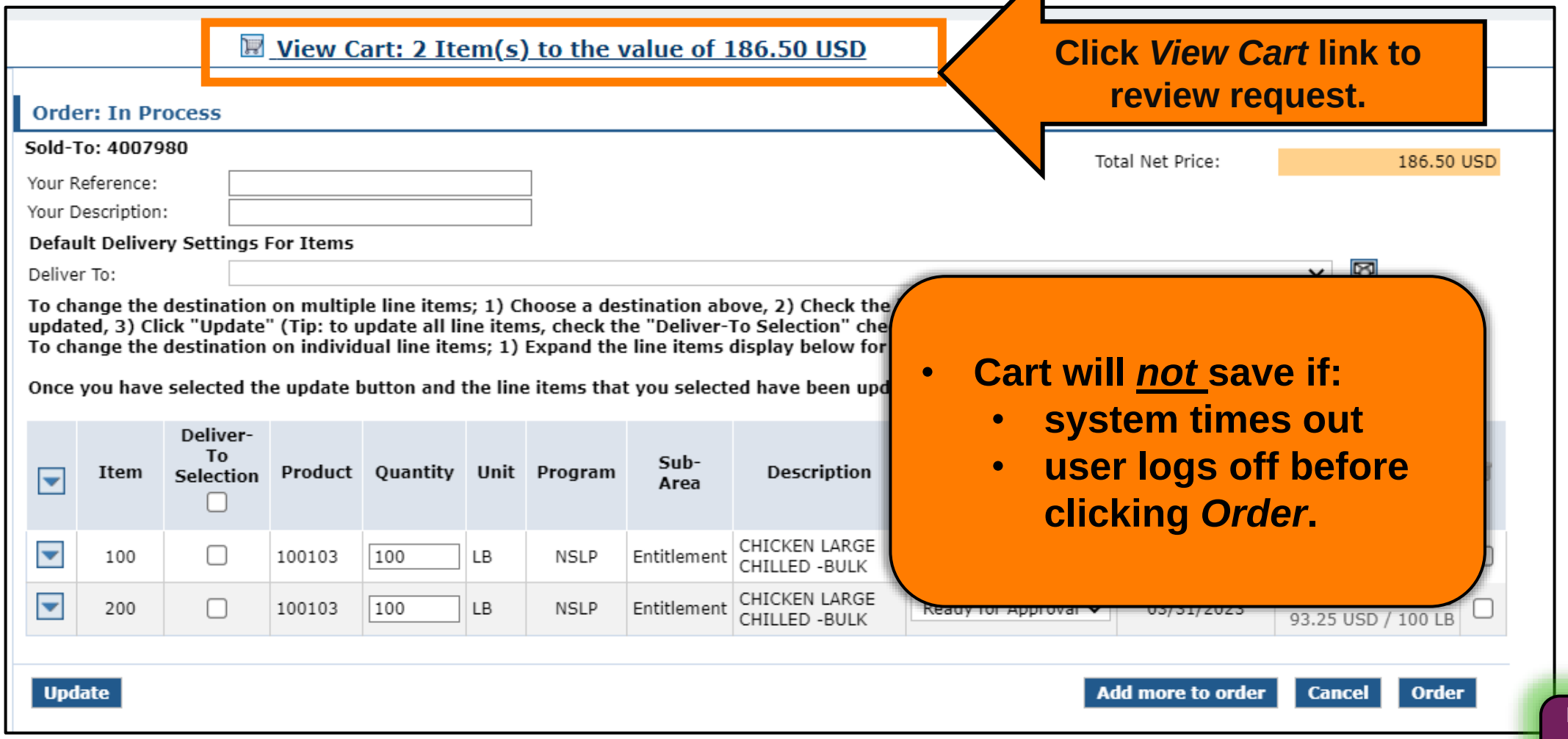
Browse catalog for available products.

Processing via Extended Search

Repeat Extended Search With Other Specific Product Numbers Available for ***Your*** Bid-Awarded Processor

Locate specific product by product number.

Domestic Requisition In Progress



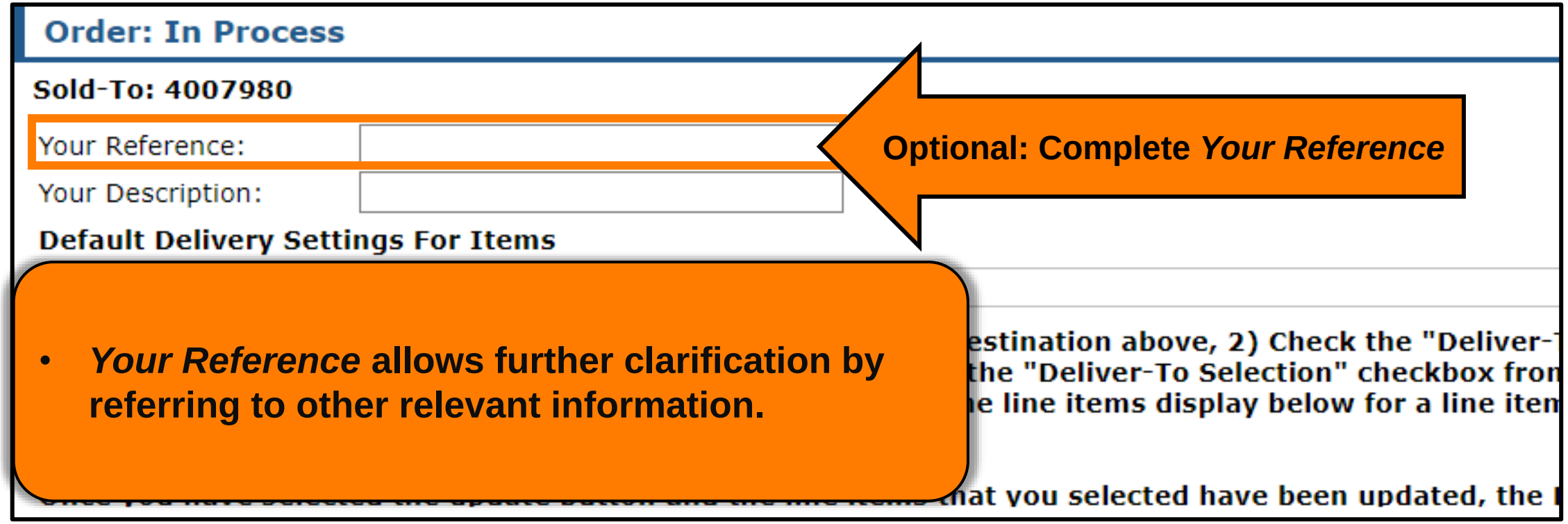
Locate specific product by product number.

Add Descriptive Information

Reference & Description

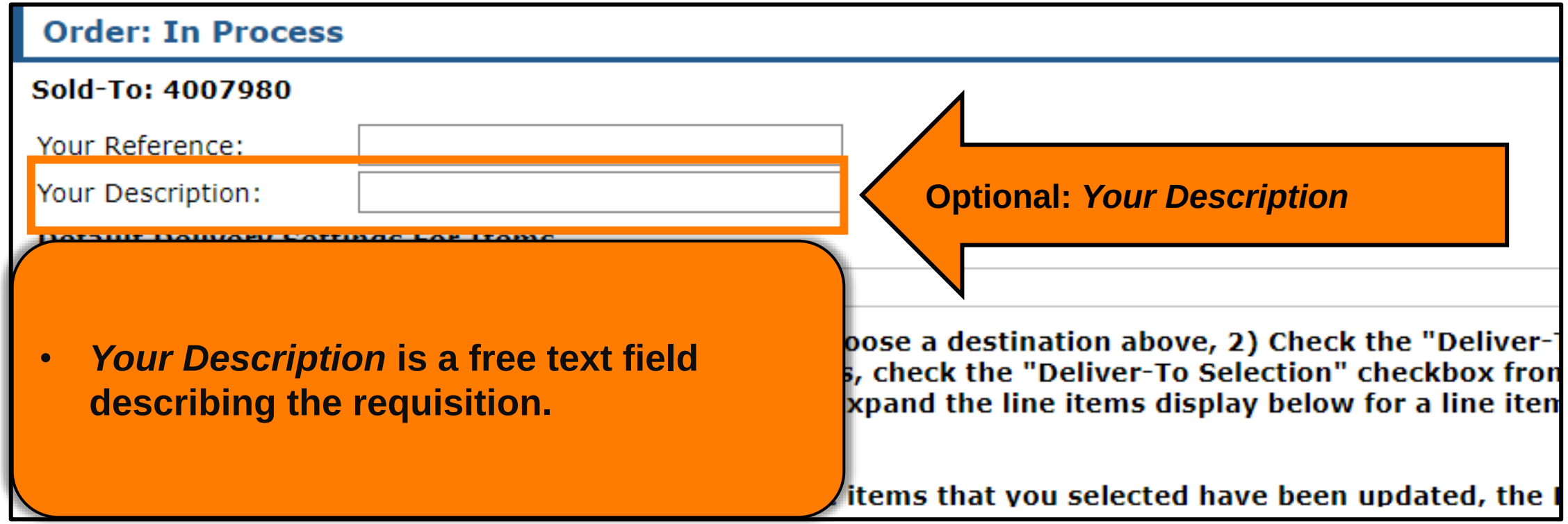
RAs can add descriptive information to each requisition for easier identification and clarification later in WBSCM.

Domestic Requisition In Progress



Locate specific product by product number.

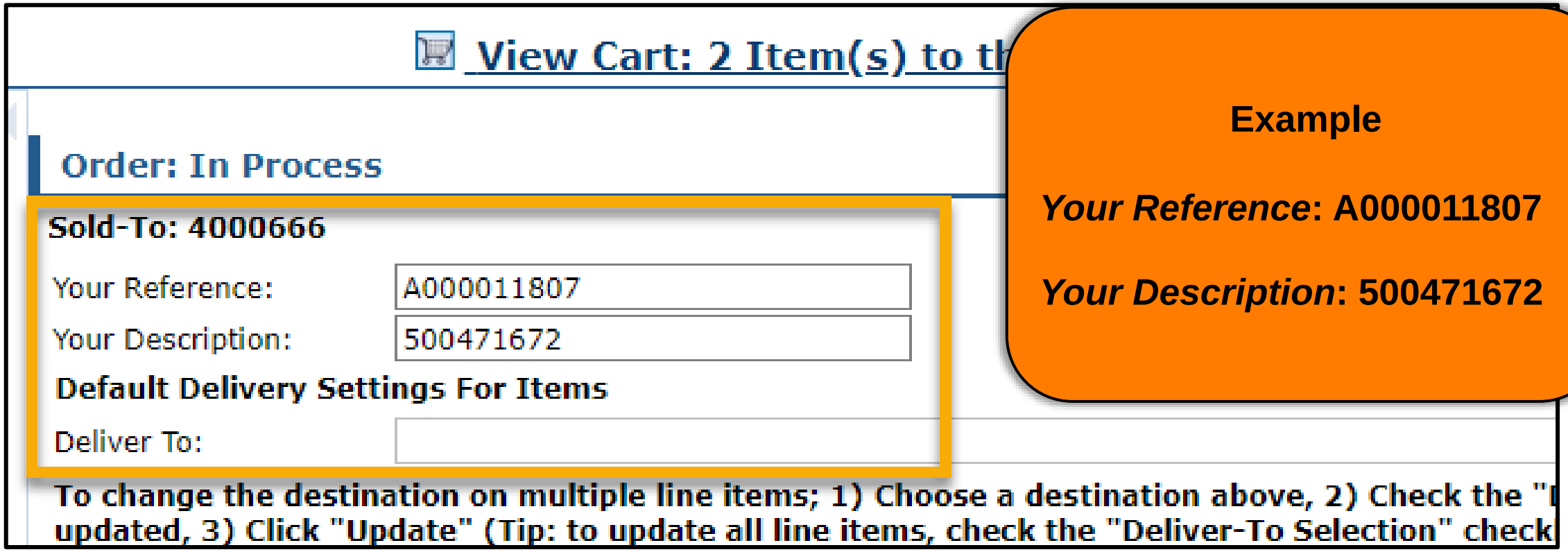
Domestic Requisition In Progress



- ***Your Description*** **is a free text field describing the requisition.**

Locate specific product by product number.

Domestic Requisition In Progress



Example

***Your Reference*: A000011807**

***Your Description*: 500471672**

Locate specific product by product number.

Domestic Requisition In Progress

Order: In Process

Sold-To: 4007980

Total Net Price: 186.50 USD

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To:

To change the destination on multiple line items; 1) Choose a destination above, 2) Check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update" (Tip: to update all line items, check the "Deliver-To Selection" checkbox from the table header row below to check all items). To change the destination on individual line items; 1) Expand the line items display below for a line item, 2) Select the new destination, 3) Click "Update".

Once you have selected the update button and the line items that you selected have been updated, the Deliver-to at the header level will be blank.

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price / Unit Price	
100	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	01/31/2023	93.25 USD 93.25 USD / 100 LB	☐
200	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	03/31/2023	93.25 USD 93.25 USD / 100 LB	☐

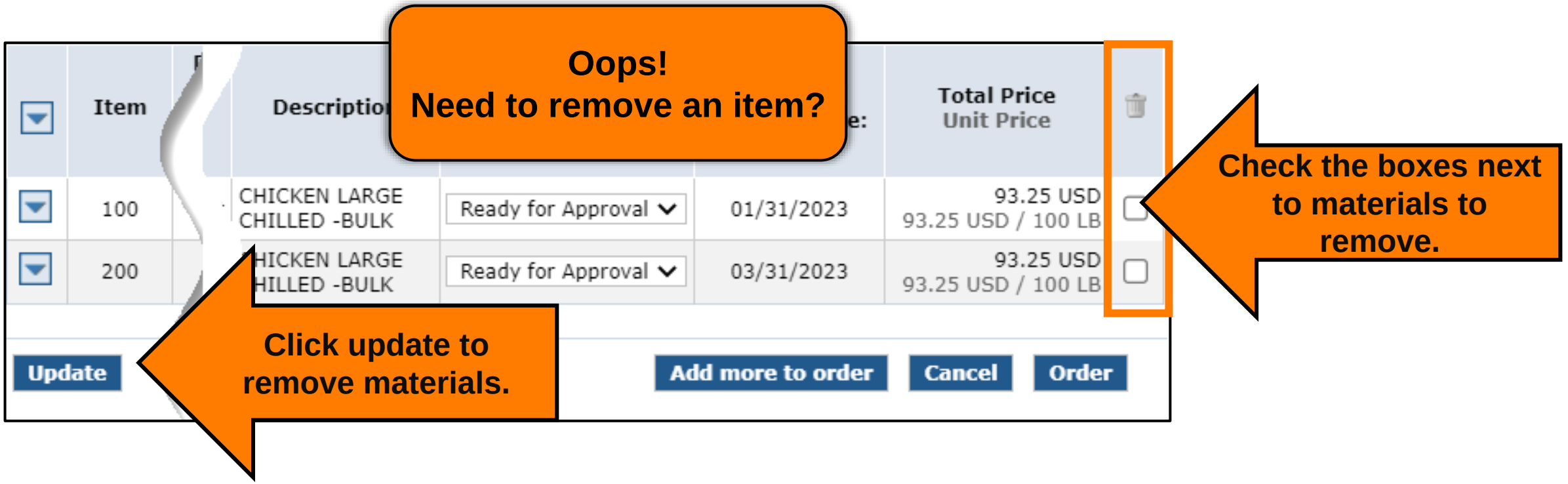
Update

Click Update

Add more to order | Cancel | Order

Locate specific product by product number.

Domestic Requisition In Progress



Locate specific product by product number.

RA-Assessment:

Visit the link to submit the required assessment.

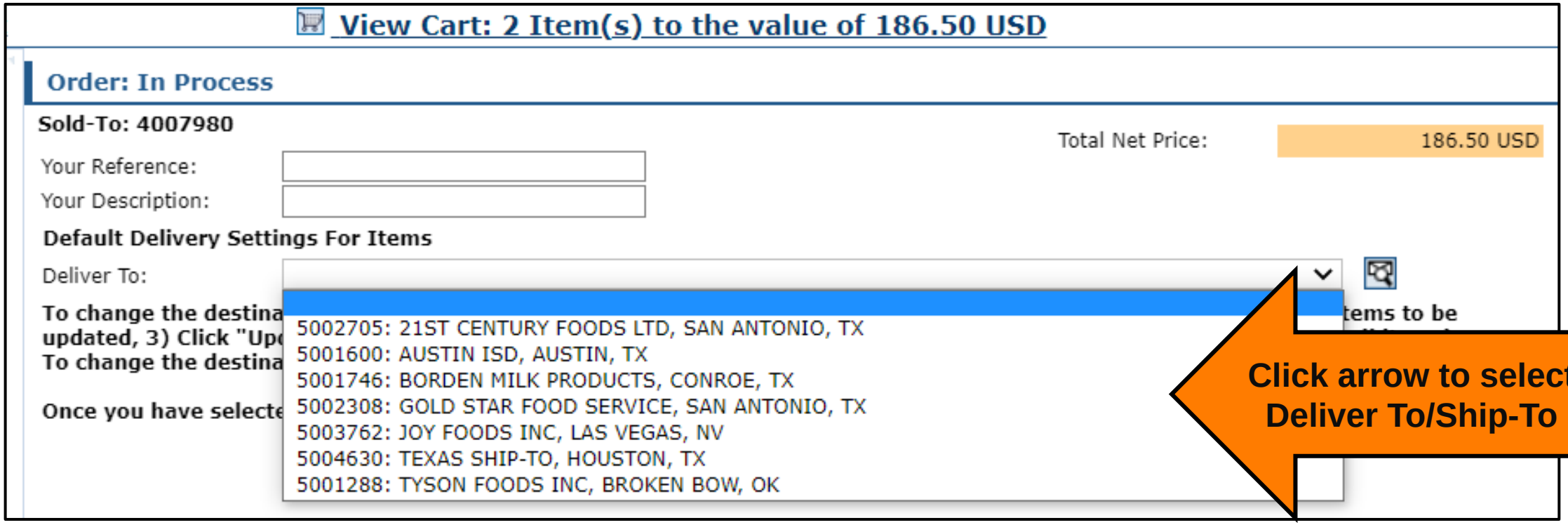
https://forms.office.com/r/MX6gsdAk8c

Select Ship-To Destination

Apply All

All line items of goods in the cart will have the same Deliver To/Ship-To location.

Deliver To/Ship-To



Locate specific product by product number.

Deliver To/Ship-To Apply All

	Item	Deliver-To Selection	Pr...		Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price	
	100	☑	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	01/31/2024	93.25 USD 93.25 USD / 100 LB	☐
	200	☑	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	03/31/2024	93.25 USD 93.25 USD / 100 LB	☐

Update | Add more to order | Cancel | Order

To apply Deliver To/Ship-To location to all line items, click *Deliver To Selection* check box in header

Locate specific product by product number.

Deliver To/Ship-To Apply All

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price
100	☑	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	01/31/2024	93.25 USD 93.25 USD / 100 LB
200	☑	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	03/31/2024	93.25 USD 93.25 USD / 100 LB

Update

Click Update

Add more to order | Cancel | Order

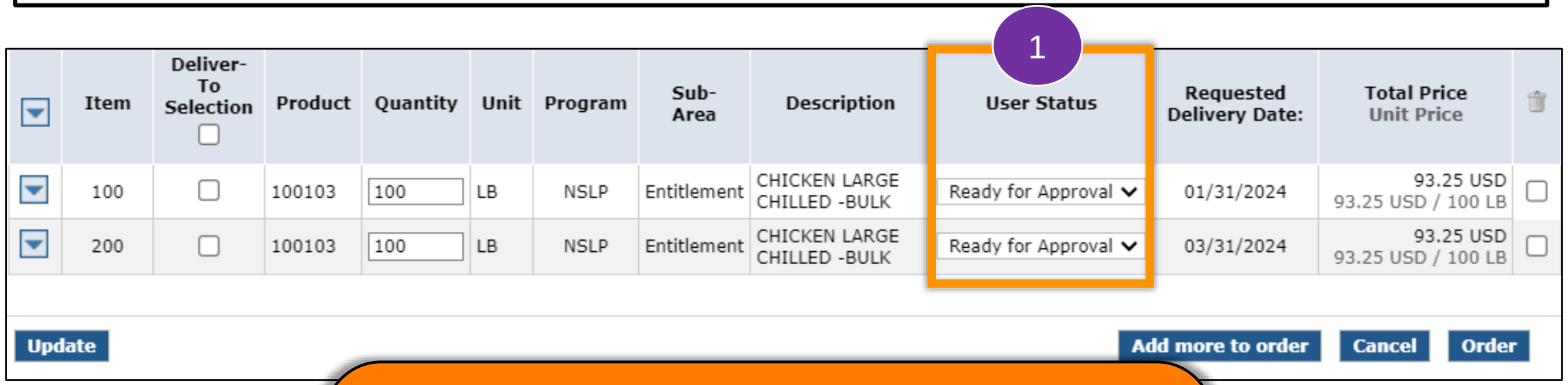
Locate specific product by product number.

Update Draft Status

Update To Draft

Update Requisitions to Draft Status to conduct Quality Assurance

Update Draft Status



- **Mark requisition as Draft to conduct QA (Quality Assurance Check)**
- **Change "User Status" from "*Ready for Approval*" to "*Draft" status* for each line item**

Locate specific product by product number.

Update Draft Status

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price	
	100		100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval			
	200		100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Ready for Approval	03/ /2024	93.25 USD / 100 LB	

Update | Add more to order | Cancel | Order

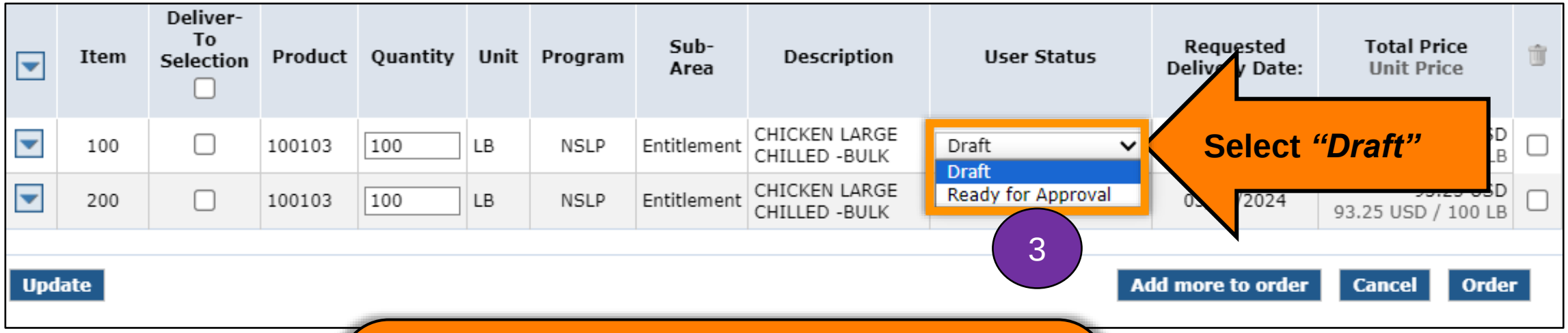
2

Click dropdown arrow for each item

Click dropdown arrow for each line item to change to "*Draft*" *status*

Locate specific product by product number.

Update Draft Status



Select "*Draft*" from dropdown menu

Locate specific product by product number.

Update Draft Status

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price
100	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	01/31/2024	93.25 USD 93.25 USD / 100 LB
200	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	03/31/2024	93.25 USD 93.25 USD / 100 LB

Update | Add more to order | Cancel | Order

4

Confirm *User Status* for every line item is set to "*Draft*"

Locate specific product by product number.

Update Draft Status

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price / Unit Price
100	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	01/31/2024	93.25 USD 93.25 USD / 100 LB
200	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	03/31/2024	93.25 USD 93.25 USD / 100 LB

Update

Add more to order | Cancel | Order

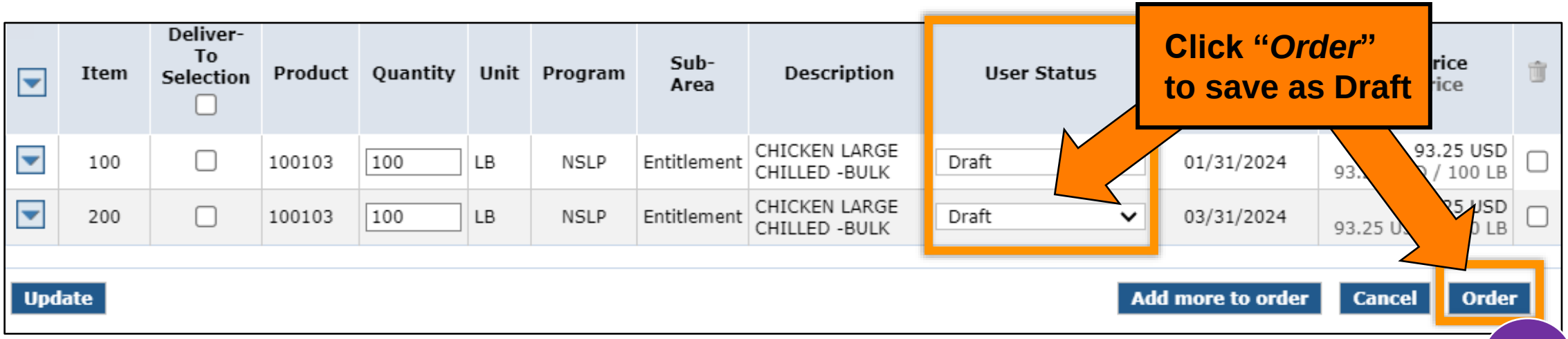
5

Click Update

Click “Update” to save each line-item status as “*Draft*”

Locate specific product by product number.

Submit Requisition As Draft

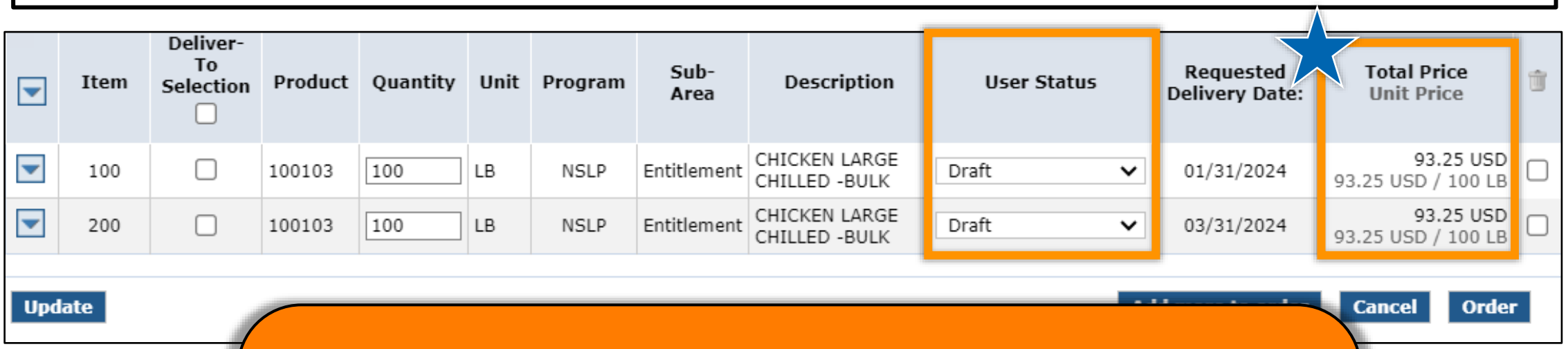


***Note:**

TDA cannot review requisitions in Draft

Locate specific product by product number.

Submit Requisition As Draft



Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price / Unit Price
100	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	01/31/2024	93.25 USD 93.25 USD / 100 LB
200	☐	100103	100	LB	NSLP	Entitlement	CHICKEN LARGE CHILLED -BULK	Draft	03/31/2024	93.25 USD 93.25 USD / 100 LB

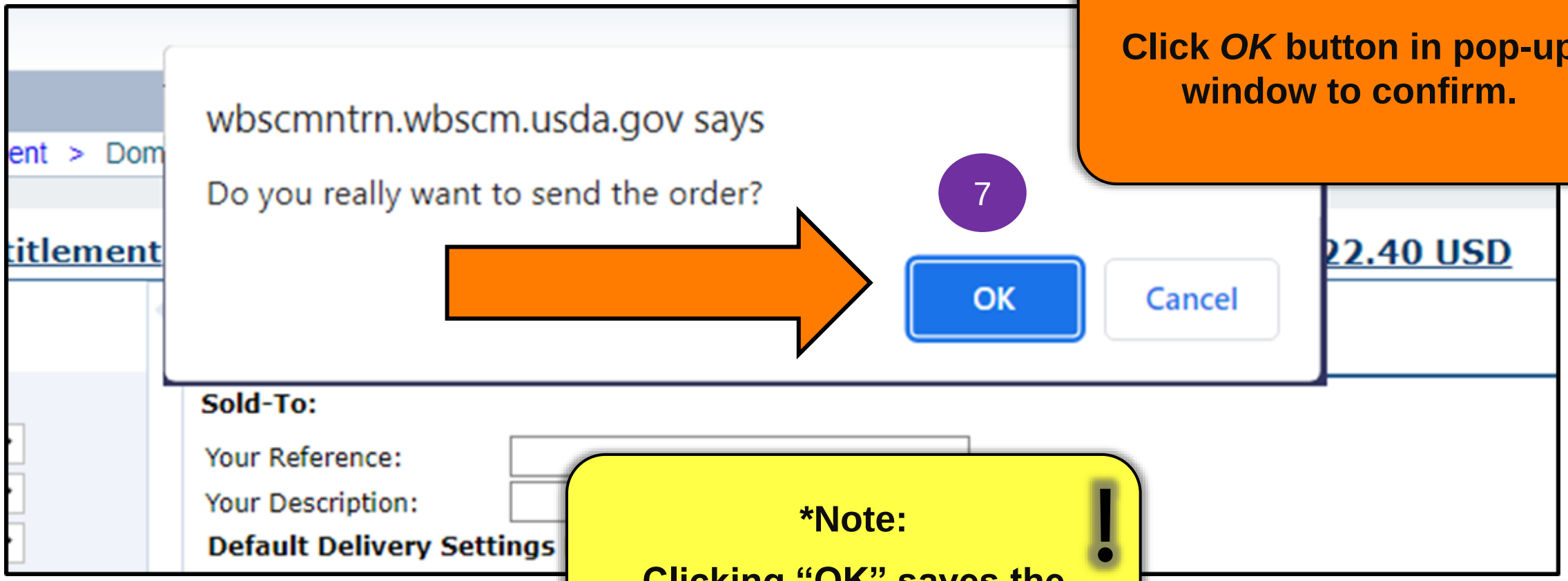
Update | Cancel | Order

When Requisitions Are in Draft Status:

- Requisitions have not been submitted to TDA
- TDA cannot order any materials in “Draft”
- Total price ***does*** count against entitlement balance.

Locate specific product by product number.

Submit Requisition As Draft



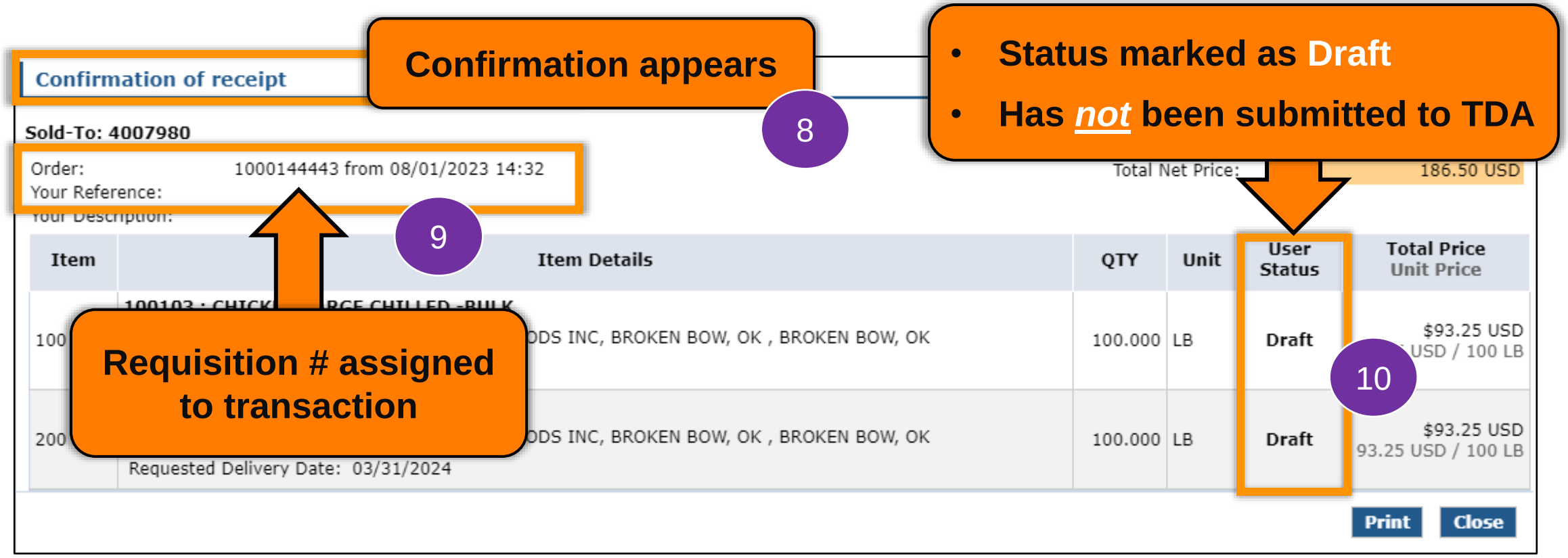
Click *OK* button in pop-up window to confirm.

***Note:**

Clicking "OK" saves the requisition as a Draft

Locate specific product by product number.

Requisition Draft Receipt Confirmation



Locate specific product by product number.

Submit Requisition As Draft

Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32
Your Reference:
Your Description:

Total Net Price: 186.50 USD

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 01/31/2024	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB
200	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 03/31/2024	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB

Print to conduct Quality Assurance Review

Click Print

Print Close

11

Locate specific product by product number.

Quality Assurance Checks

Quality Assurance:
Identifying errors *before* submission

Conduct Quality Assurance

1. Select additional staff members to conduct Quality Assurance Checks

2. Use Requisition Checklist for guidance

3. Staff should check requisitions for:
   - ❑ Quantities
   - ❑ Unit of Measure
   - ❑ Ship-To Location
   - ❑ Delivery Dates to selected Ship-To Location

Locate specific product by product number.

Quality Assurance Check

1

- Retrieve the printed PDF for each Direct Delivery Requisition in Draft status.
- Follow the steps in the next slides to identify errors
- Mark errors on print out to correct in WBSCM later.

6/30/23, 10:44 AM

Confirmation of receipt

SAP Internet Sales - Order Form

Sold-To: 4008005

Order:

Your Reference:

Your Description:

1000144430 from 06/30/2023 10:44

Item

Item Details

Total Net Price: 3,150.00 USD

Item	Item Details	QTY	Unit	User Status	Total Price / Unit Price
100	100117 : CHICKEN FAJITA STRIPS CTN-30 LB Delivery Point: 5004630: TEXAS SHIP-TO, HOUSTON, TX Requested Delivery Date: , HOUSTON, TX 04/15/2024	50.000	CS	Draft	$2,100.00 USD 140.00 USD / 100 LB
200	100117 : CHICKEN FAJITA STRIPS CTN-30 LB Delivery Point: 5004630: TEXAS SHIP-TO, HOUSTON, TX Requested Delivery Date: , HOUSTON, TX 05/15/2024	25.000	CS	Draft	$1,050.00 USD 140.00 USD / 100 LB

Locate specific product by product number.

Quality Assurance Check

Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32
Your Reference:
Your Description:

Total Net Price: 186.50 USD

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 01/31/2024	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB
200	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 03/31/2024	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB

Print Close

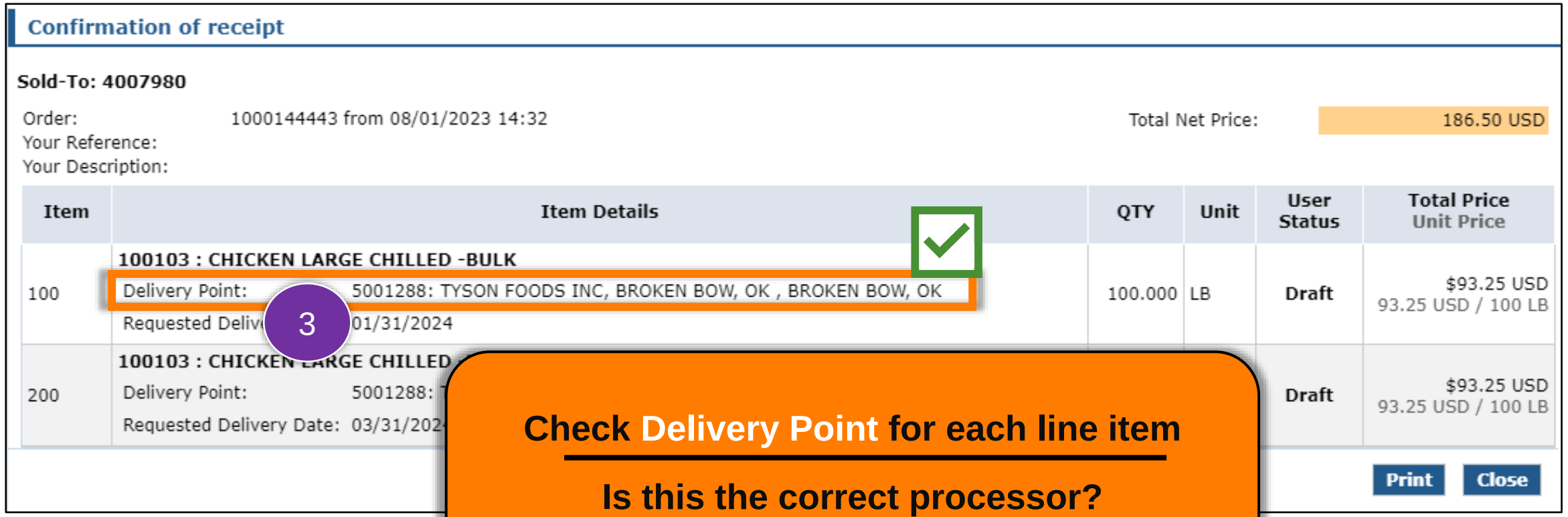
2

Check material description and product number for each line item

Is this the product you want?
If “no”, mark for correction.

Locate specific product by product number.

Quality Assurance Check



Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32
Your Reference:
Your Description:

Total Net Price: 186.50 USD

Item	Item Details	QTY	Unit	User Status	Total Price / Unit Price
100	100103 : CHICKEN LARGE CHILLED -BULK Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Deliv 01/31/2024	100.000	LB	Draft	$93.25 USD 93.25 USD / 100 LB
200	100103 : CHICKEN LARGE CHILLED Delivery Point: 5001288: Requested Delivery Date: 03/31/202			Draft	$93.25 USD 93.25 USD / 100 LB

Print Close

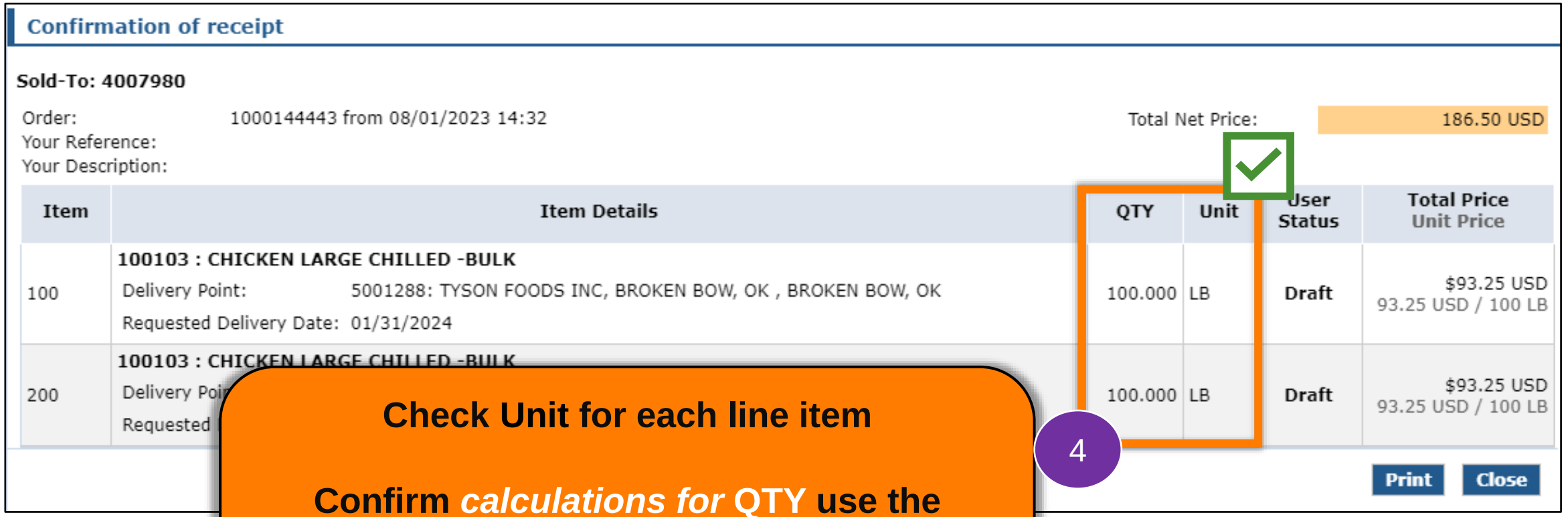
3

Check Delivery Point for each line item

Is this the correct processor?
If "no", mark for correction.

Locate specific product by product number.

Quality Assurance Check



Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32
Your Reference:
Your Description:

Total Net Price: 186.50 USD

Item	Item Details	QTY	Unit	User Status	Total Price / Unit Price
100	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 01/31/2024	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB
200	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Poi Requested	100.000	LB	**Draft**	$93.25 USD 93.25 USD / 100 LB

Print Close

4

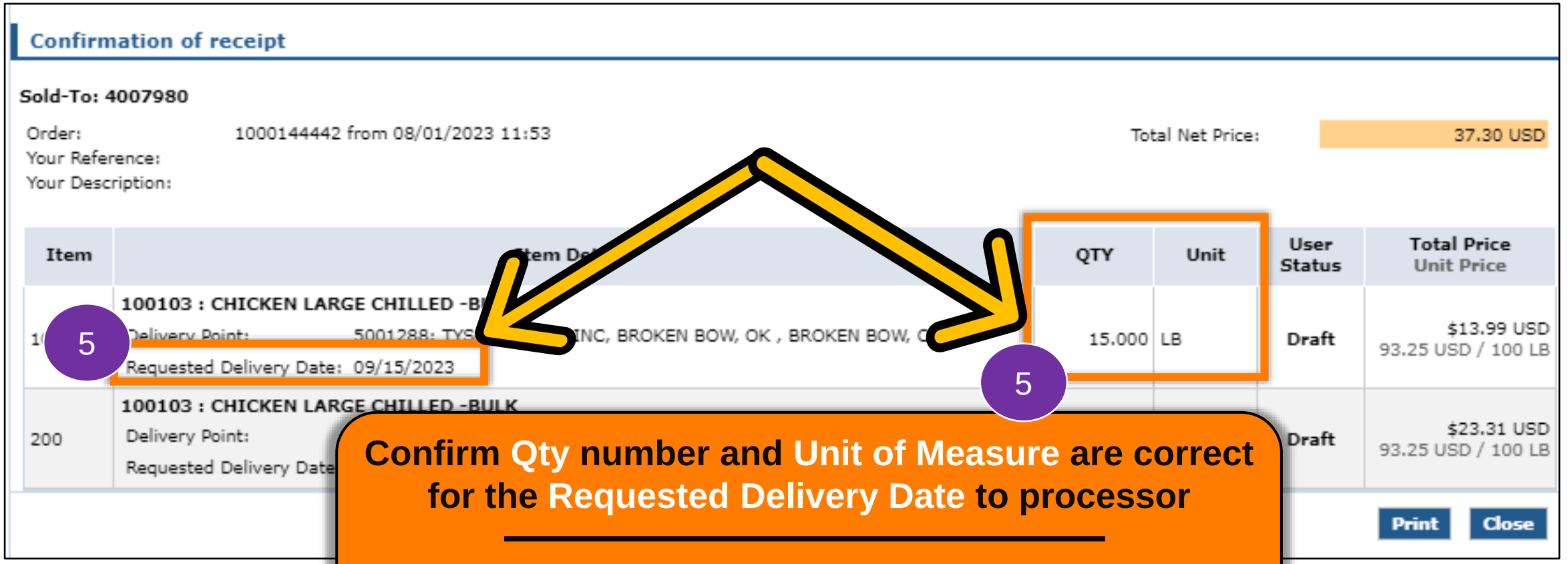
Check Unit for each line item

Confirm *calculations for* QTY use the *correct unit of measure* for Processing

If incorrect, mark for correction and re-calculate QTY.

Locate specific product by product number.

Quality Assurance Check



Confirm Qty number and Unit of Measure are correct for the Requested Delivery Date to processor

If Qty/UoM for Requested Delivery Date not correct, mark for correction

Locate specific product by product number.

Quality Assurance Check

Repeat Quality Assurance Check for:

- Each Processing ***Line Item***
- Each Processing ***Requisition***

Locate specific product by product number.

Update Status to Ready for Approval

Update Draft Status to Ready for Approval

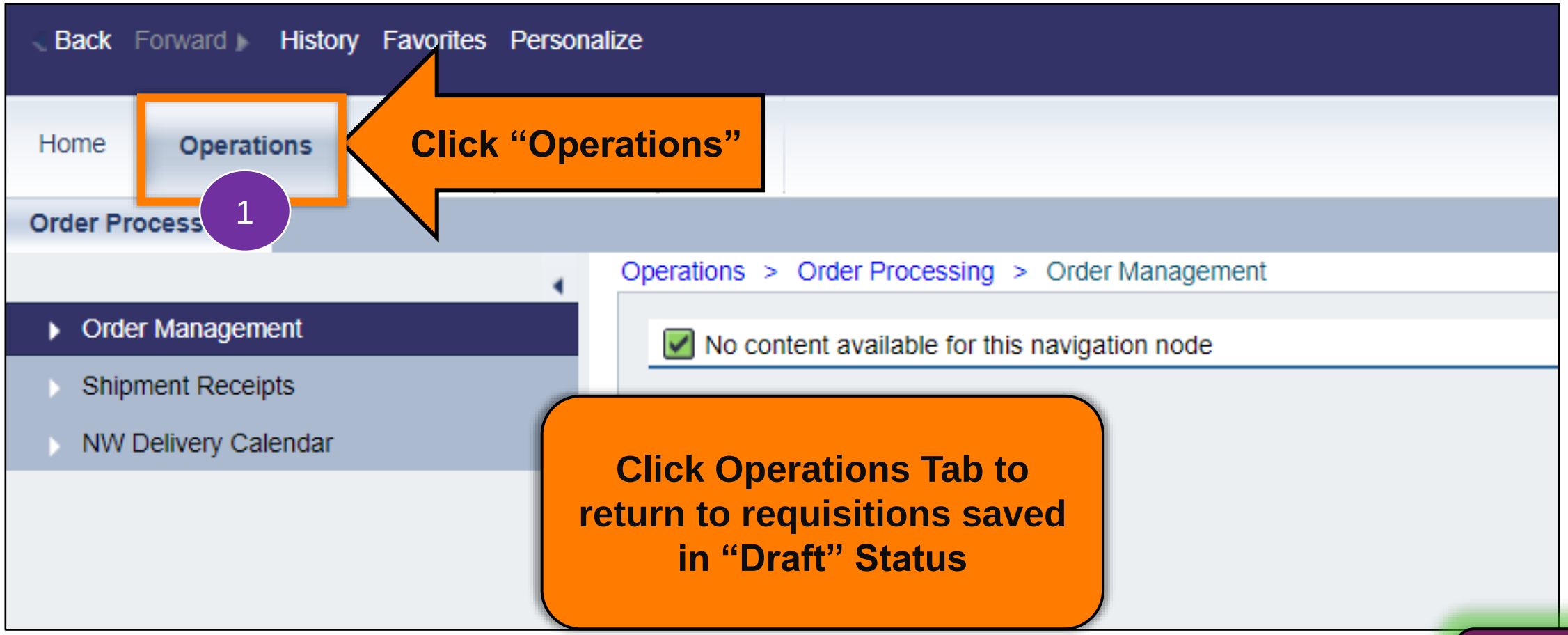
Update requisitions to "Ready for Approval" for submission to TDA after Quality Assurance Checks are complete.

Updating Status to Ready for Approval

Retrieve all Requisition Print Outs used for Quality Assurance checks prior to logging into WBSCM

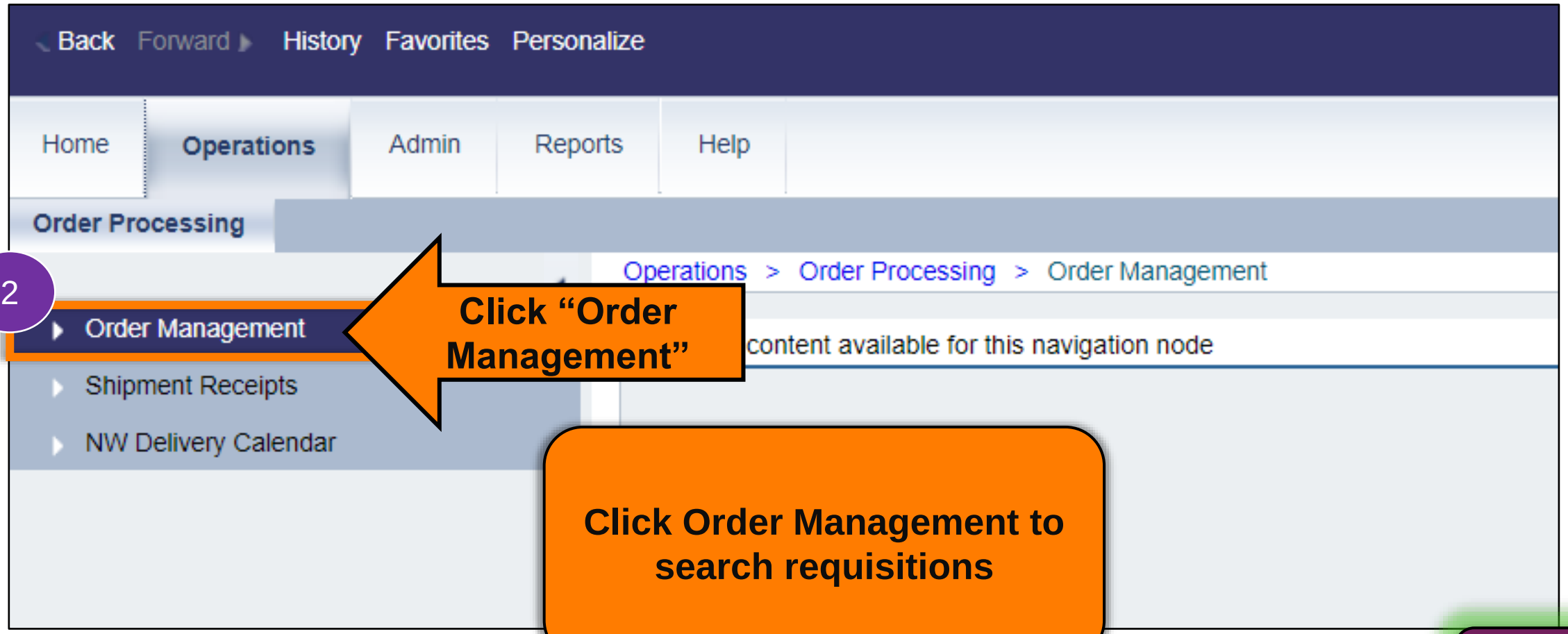
Locate specific product by product number.

Ready For Approval



Locate specific product by product number.

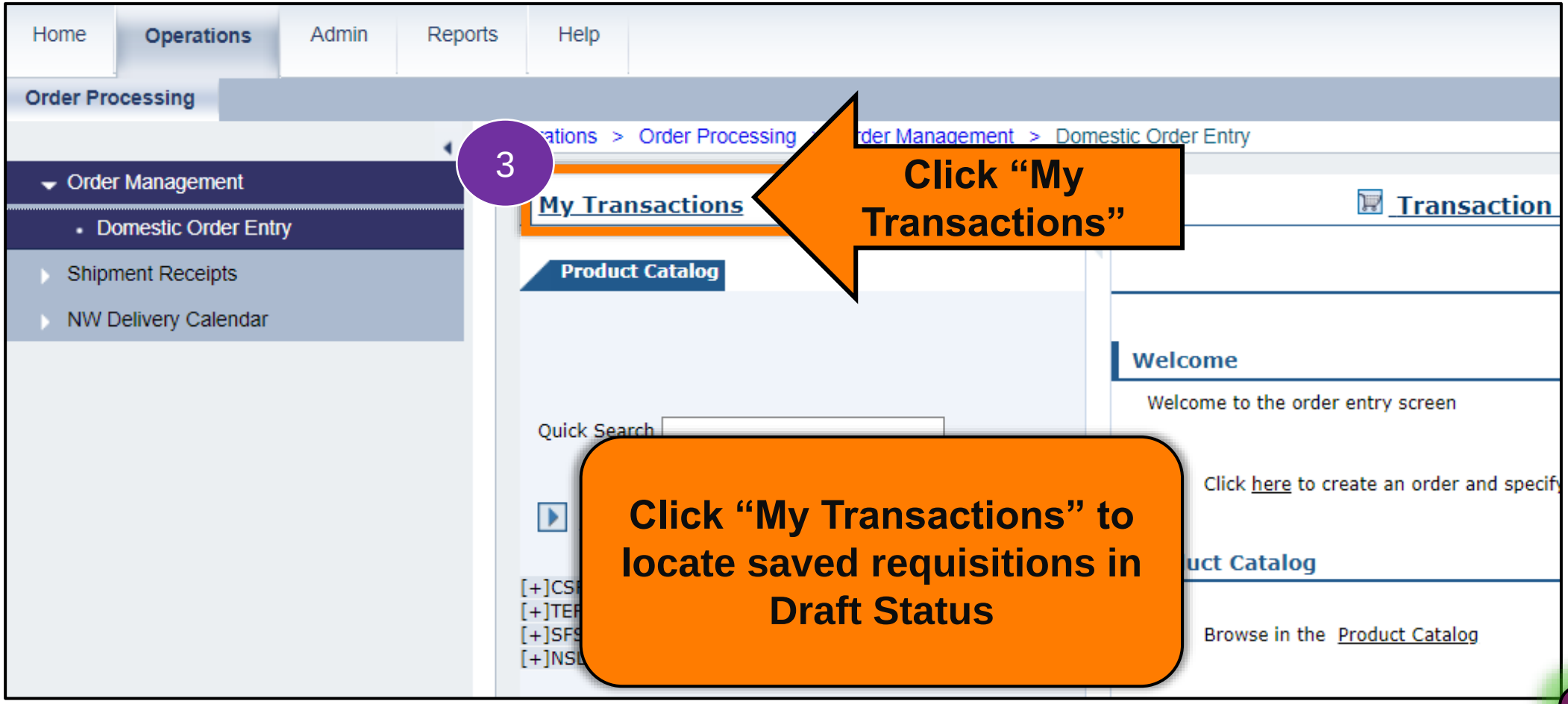
Ready For Approval



Click Order Management to search requisitions

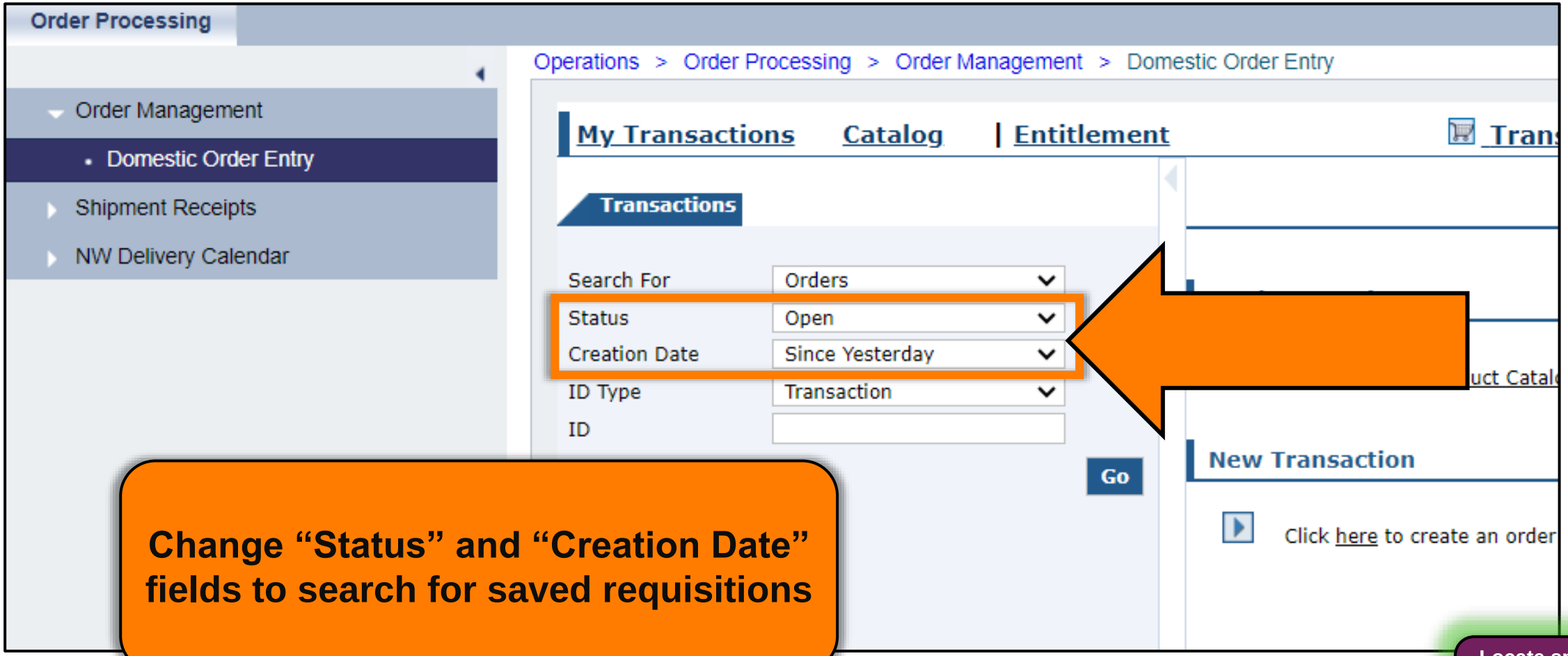
Locate specific product by product number.

Ready For Approval



Locate specific product by product number.

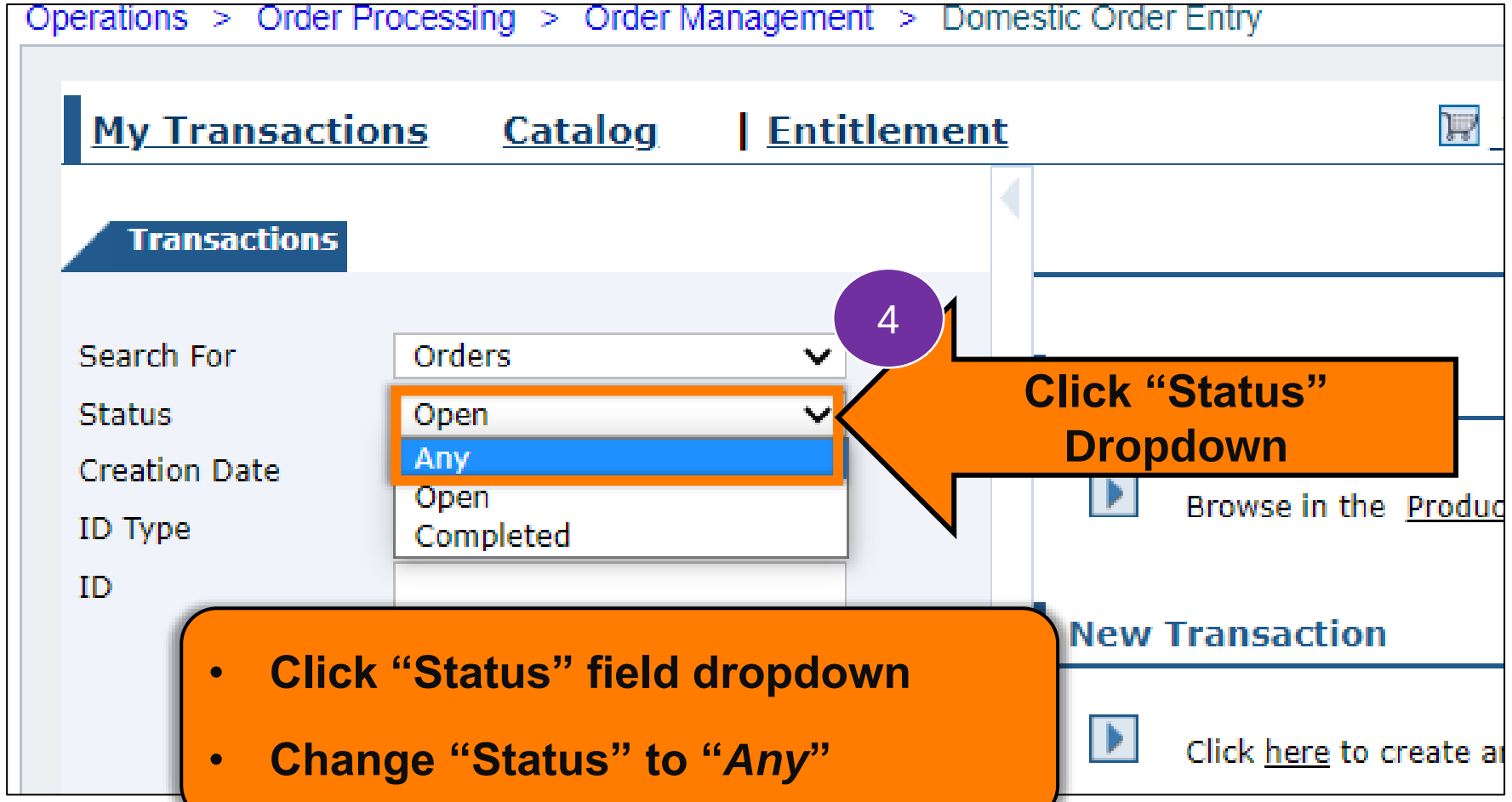
Ready For Approval



Change "Status" and "Creation Date" fields to search for saved requisitions

Locate specific product by product number.

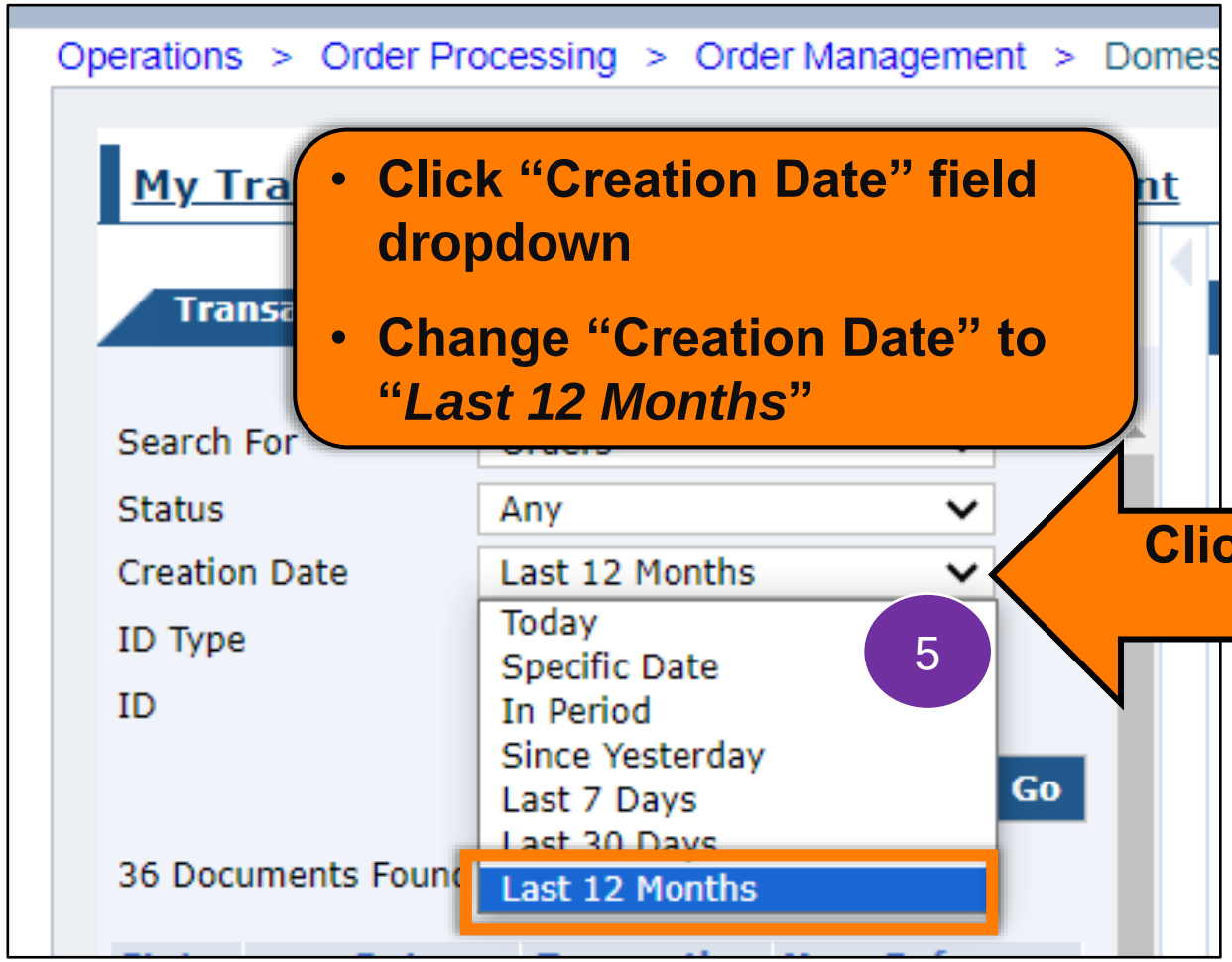
Ready For Approval



- **Click "Status" field dropdown**
- **Change "Status" to "*Any*"**

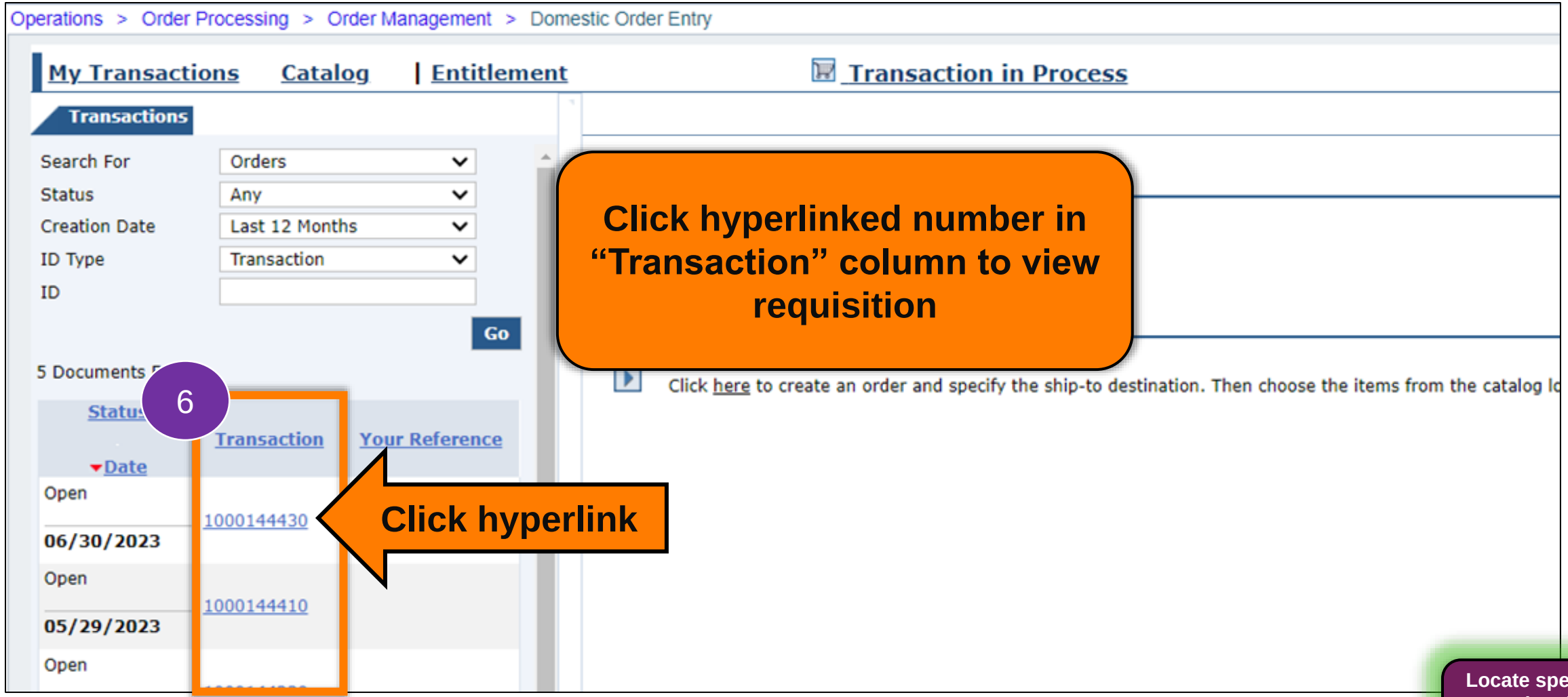
Locate specific product by product number.

Ready For Approval



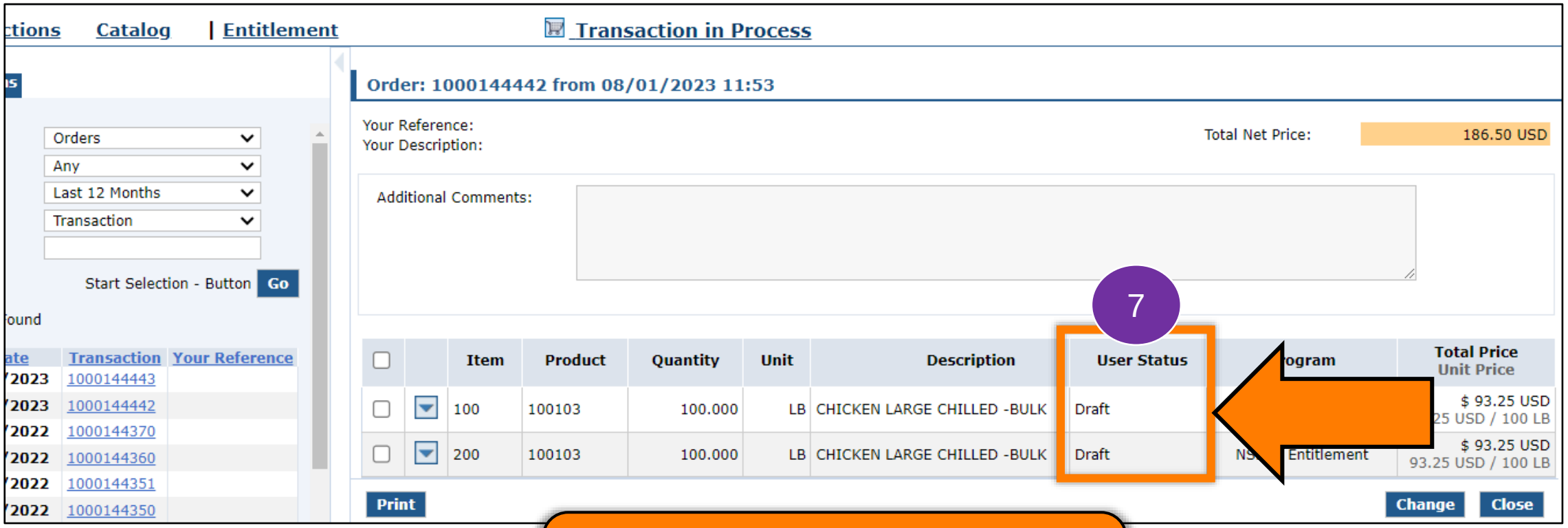
Locate specific product by product number.

Ready For Approval



Locate specific product by product number.

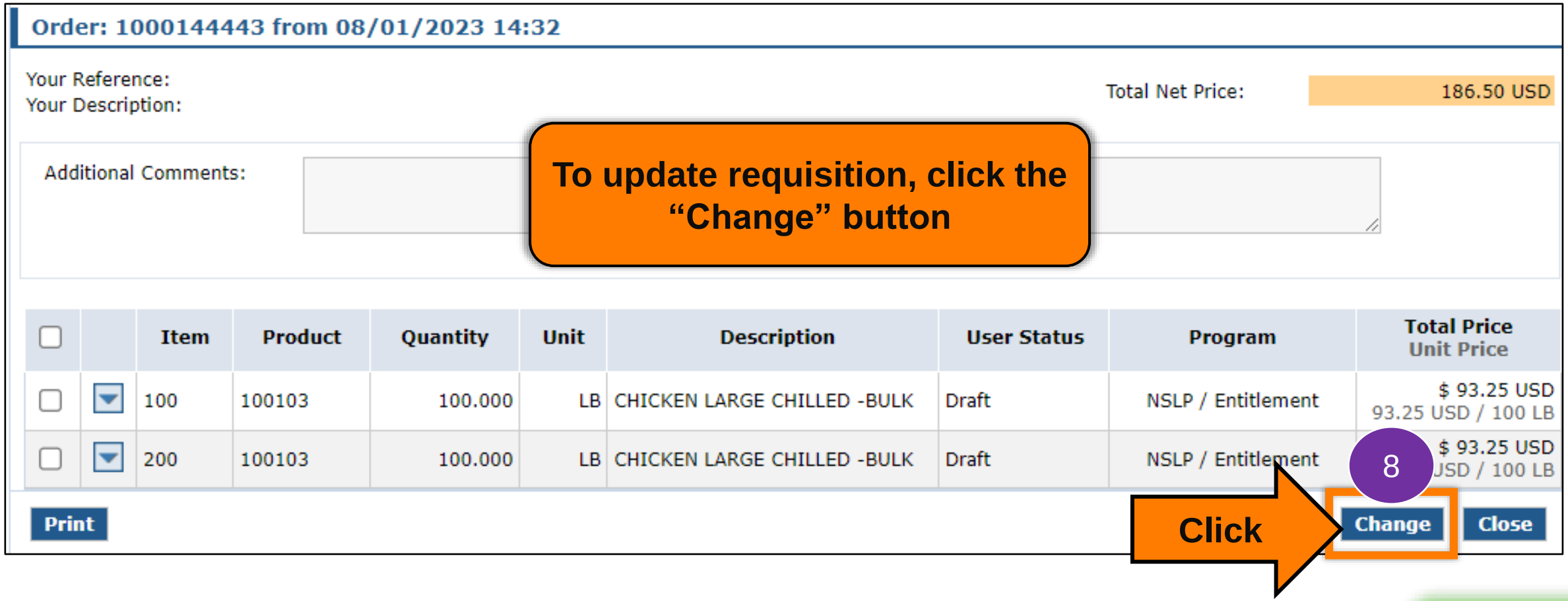
Ready For Approval



Update all requisitions in "Draft" status

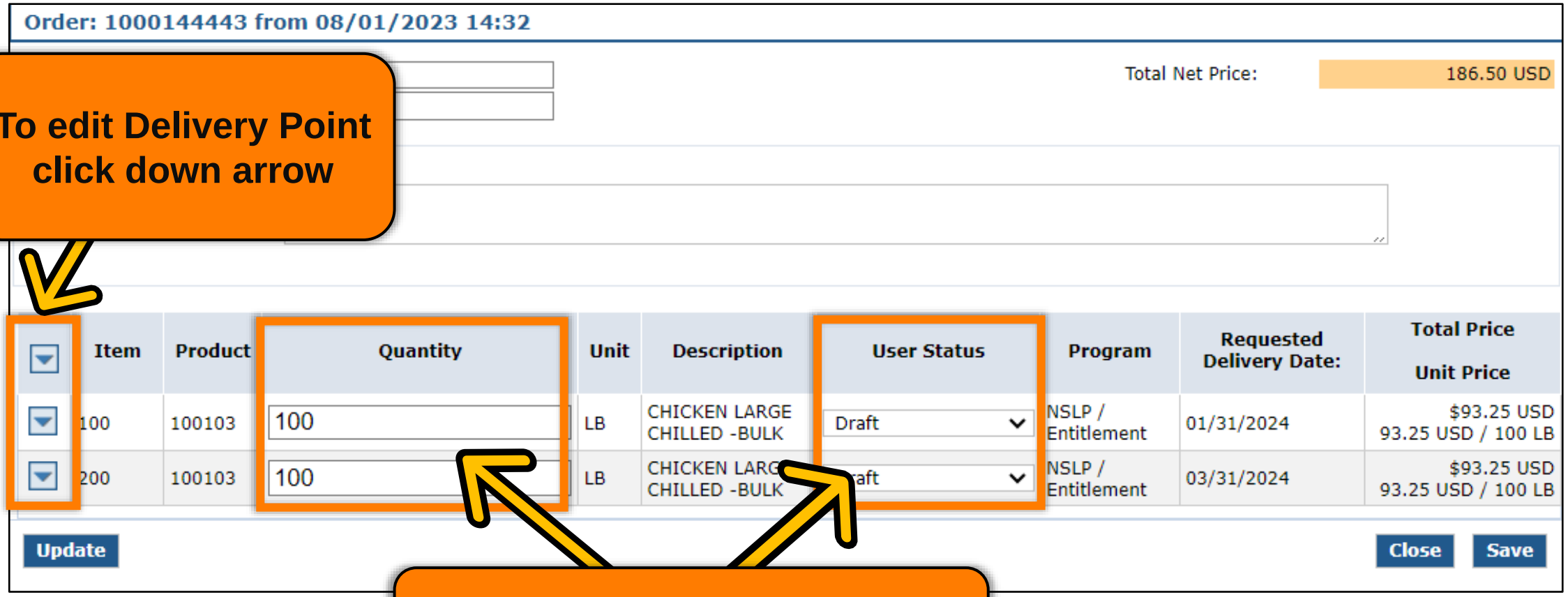
Locate specific product by product number.

Ready For Approval



Locate specific product by product number.

Ready for Approval

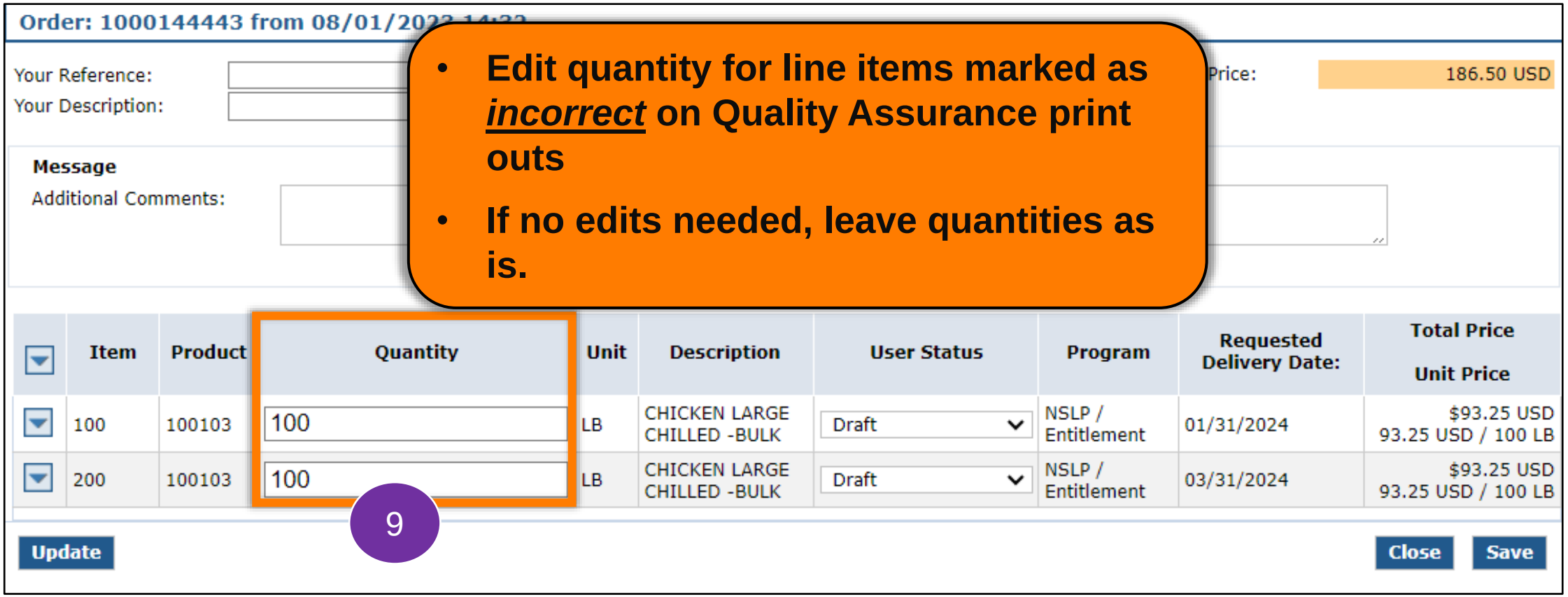


To edit Delivery Point click down arrow

"*Quantity*" and "*User Status*" fields are now editable

Locate specific product by product number.

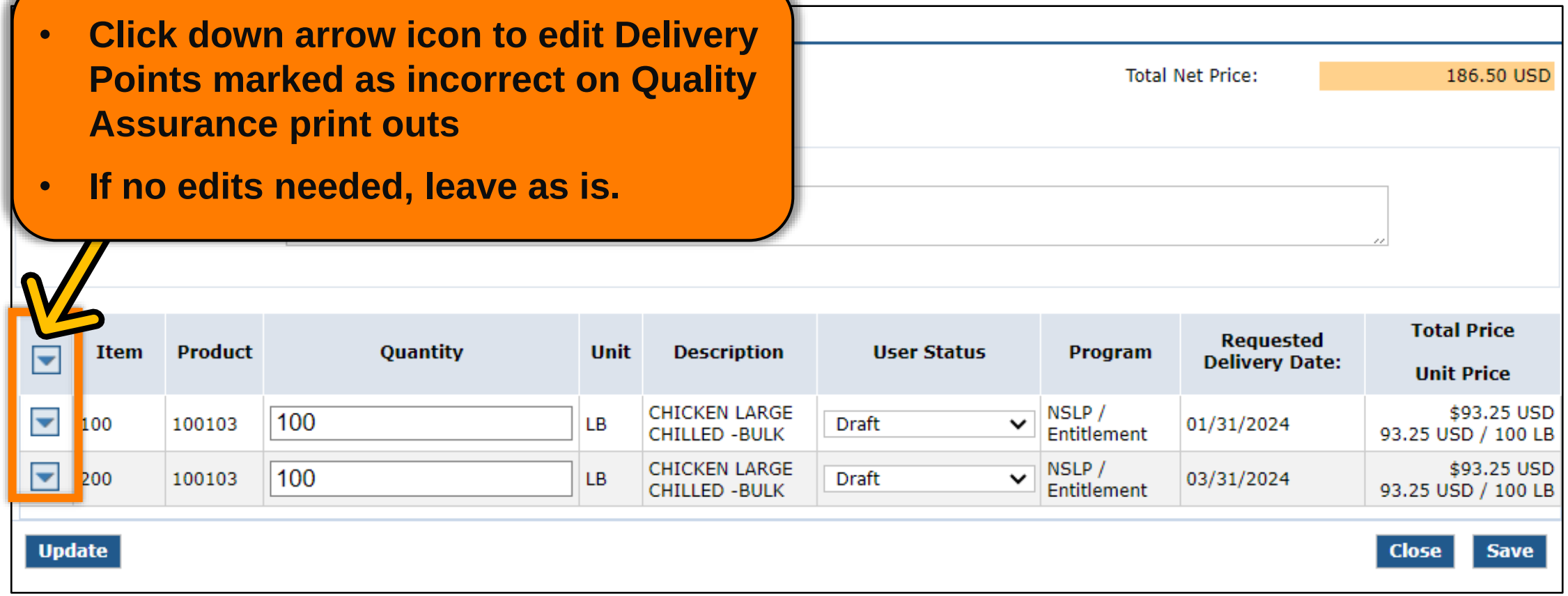
Ready for Approval



Locate specific product by product number.

Ready for Approval

- **Click down arrow icon to edit Delivery Points marked as incorrect on Quality Assurance print outs**
- **If no edits needed, leave as is.**



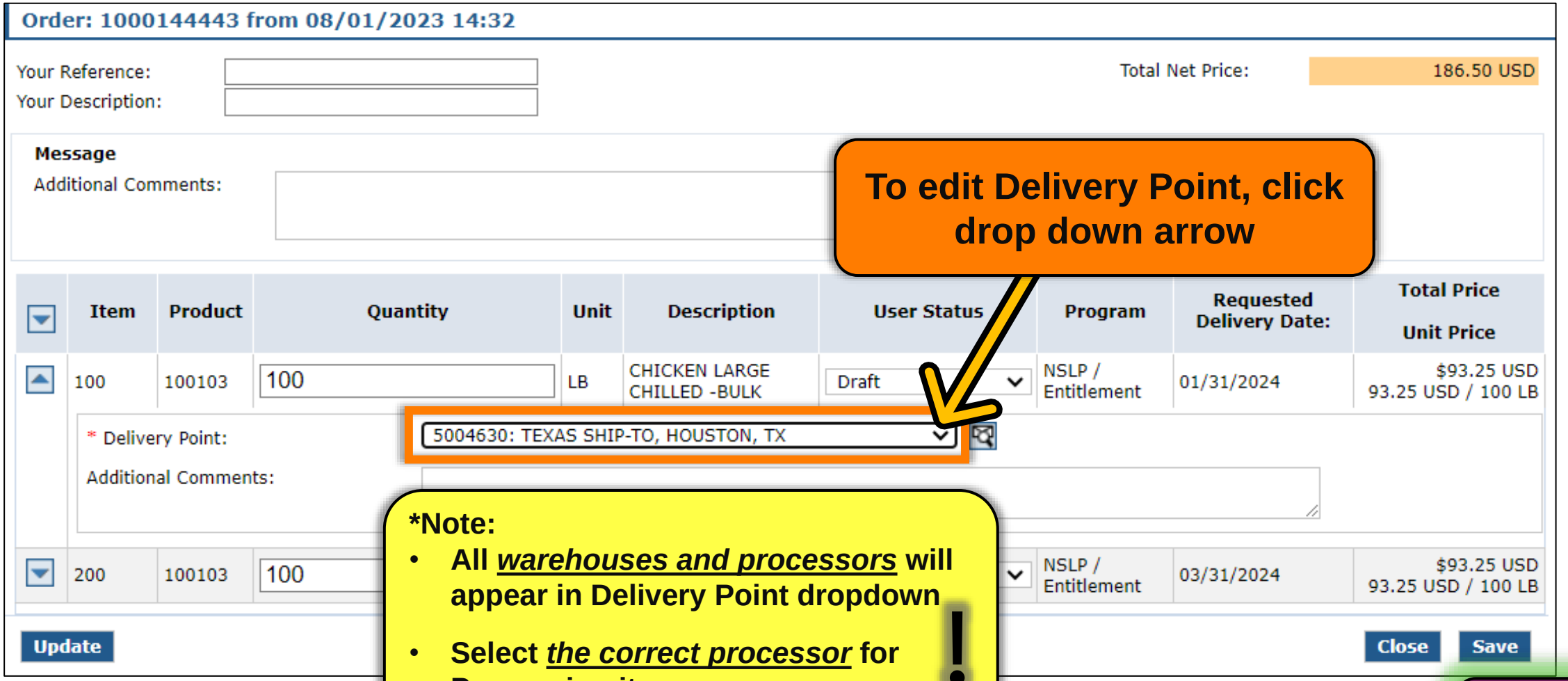
Total Net Price: 186.50 USD

Item	Product	Quantity	Unit	Description	User Status	Program	Requested Delivery Date:	Total Price Unit Price
100	100103	100	LB	CHICKEN LARGE CHILLED -BULK	Draft	NSLP / Entitlement	01/31/2024	$93.25 USD 93.25 USD / 100 LB
200	100103	100	LB	CHICKEN LARGE CHILLED -BULK	Draft	NSLP / Entitlement	03/31/2024	$93.25 USD 93.25 USD / 100 LB

Update Close Save

Locate specific product by product number.

Ready for Approval



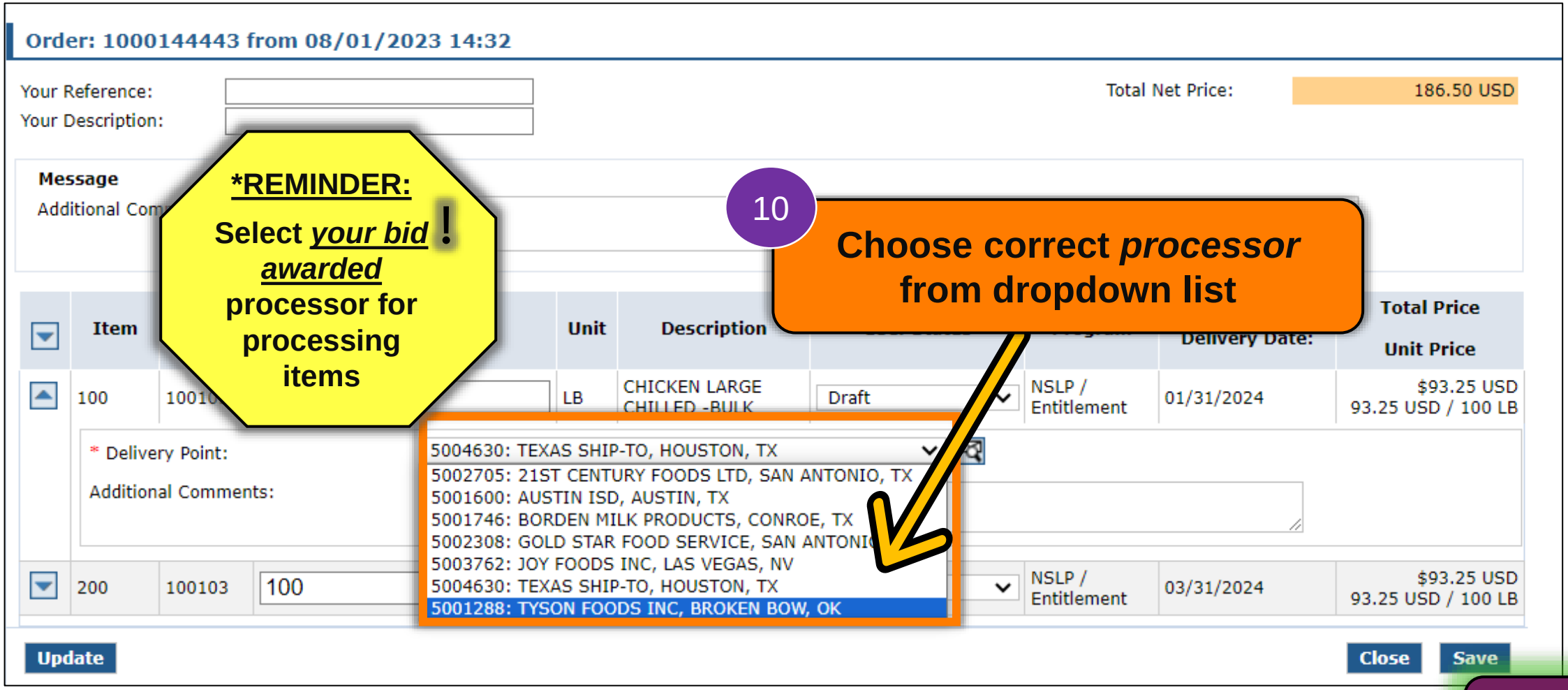
***Note:**

- **All *warehouses and processors* will appear in Delivery Point dropdown**
- **Select *the correct processor* for Processing items**

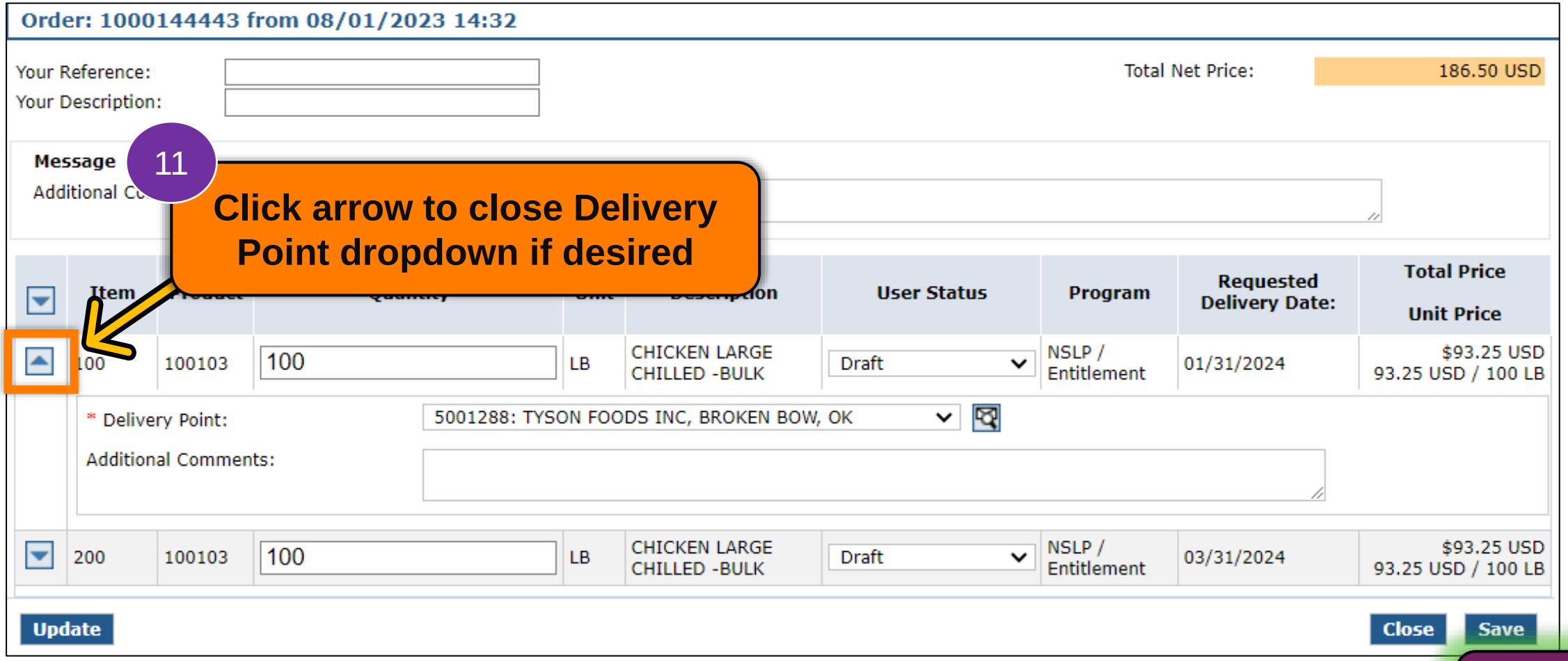
!

Locate specific product by product number.

Ready for Approval

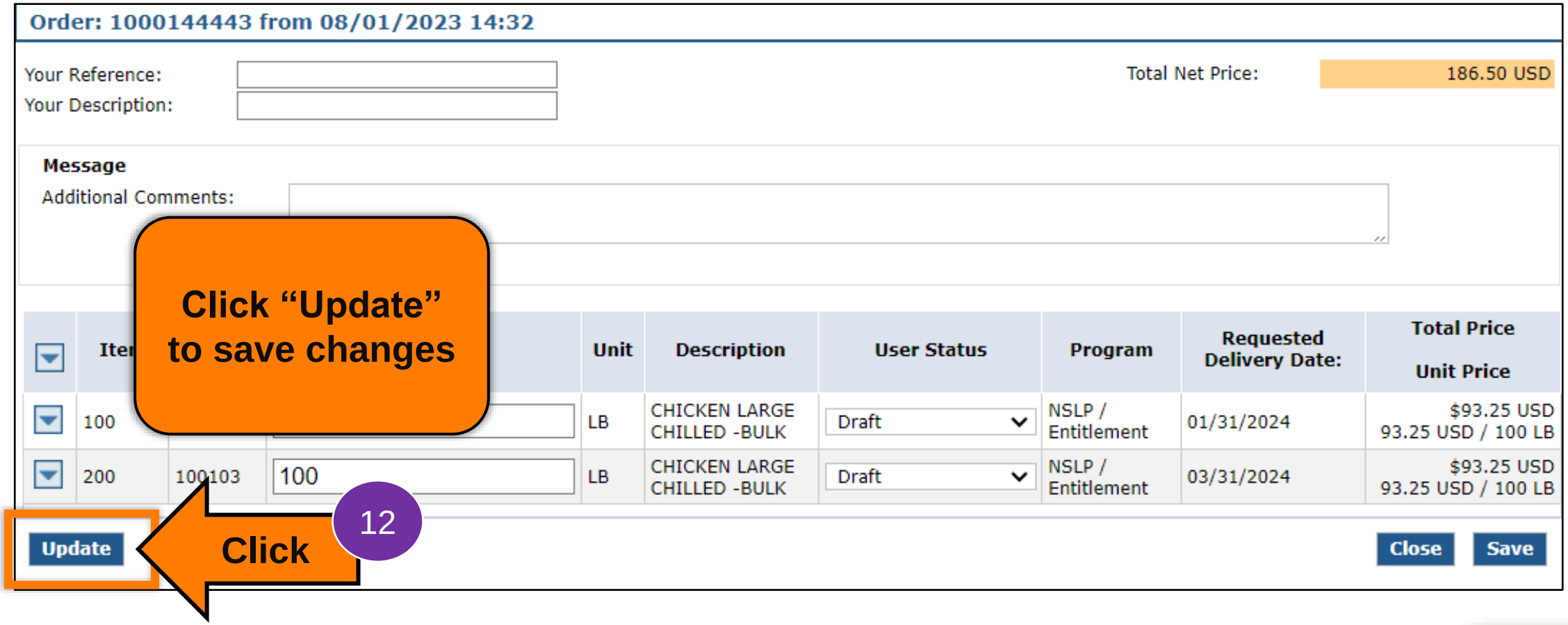


Ready for Approval



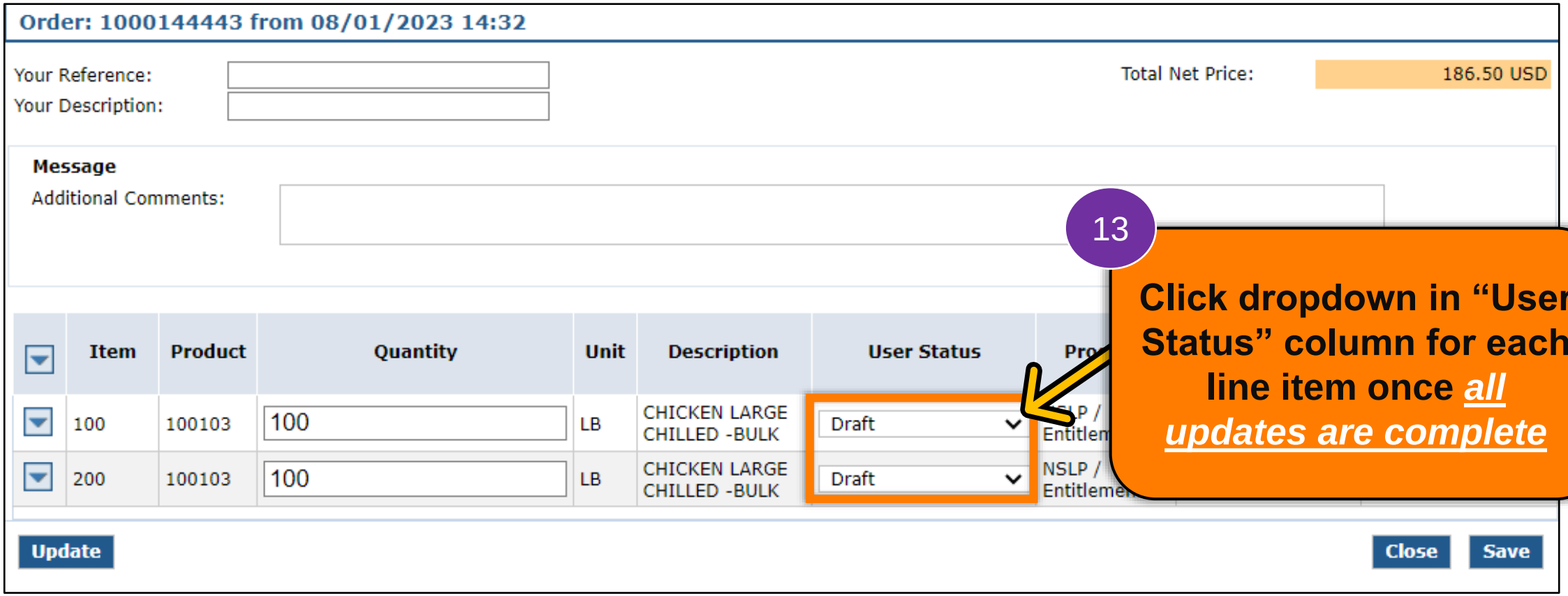
Locate specific product by product number.

Ready for Approval



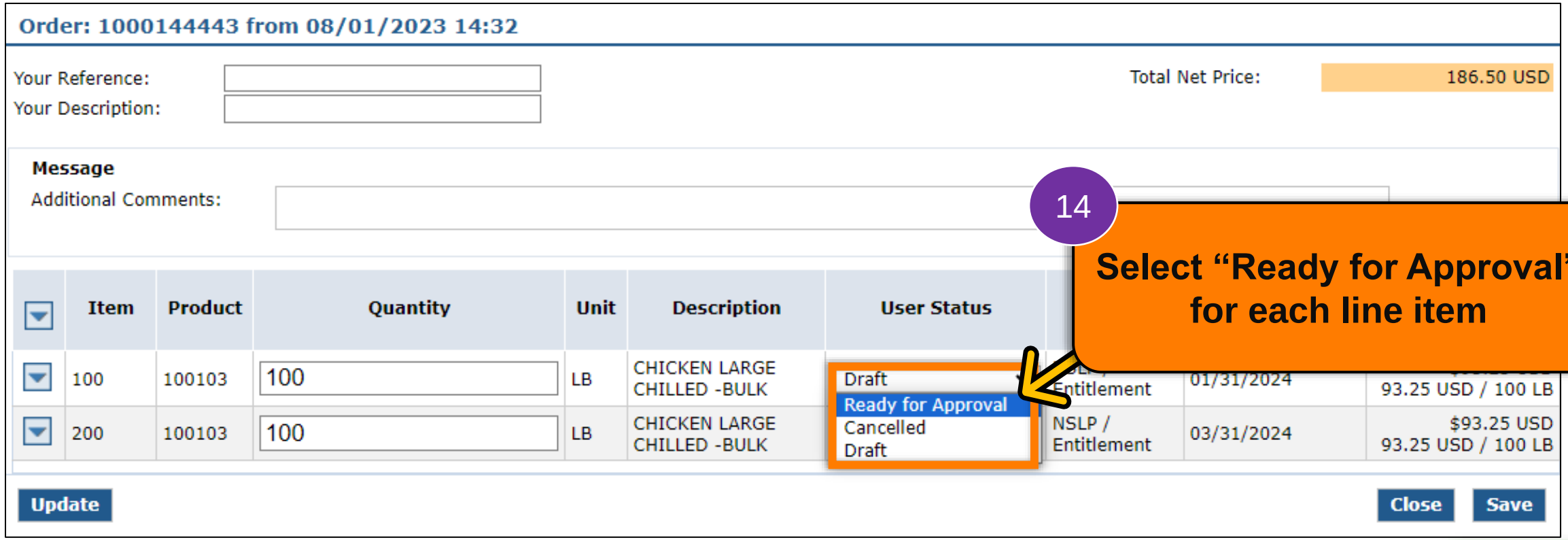
Locate specific product by product number.

Ready for Approval



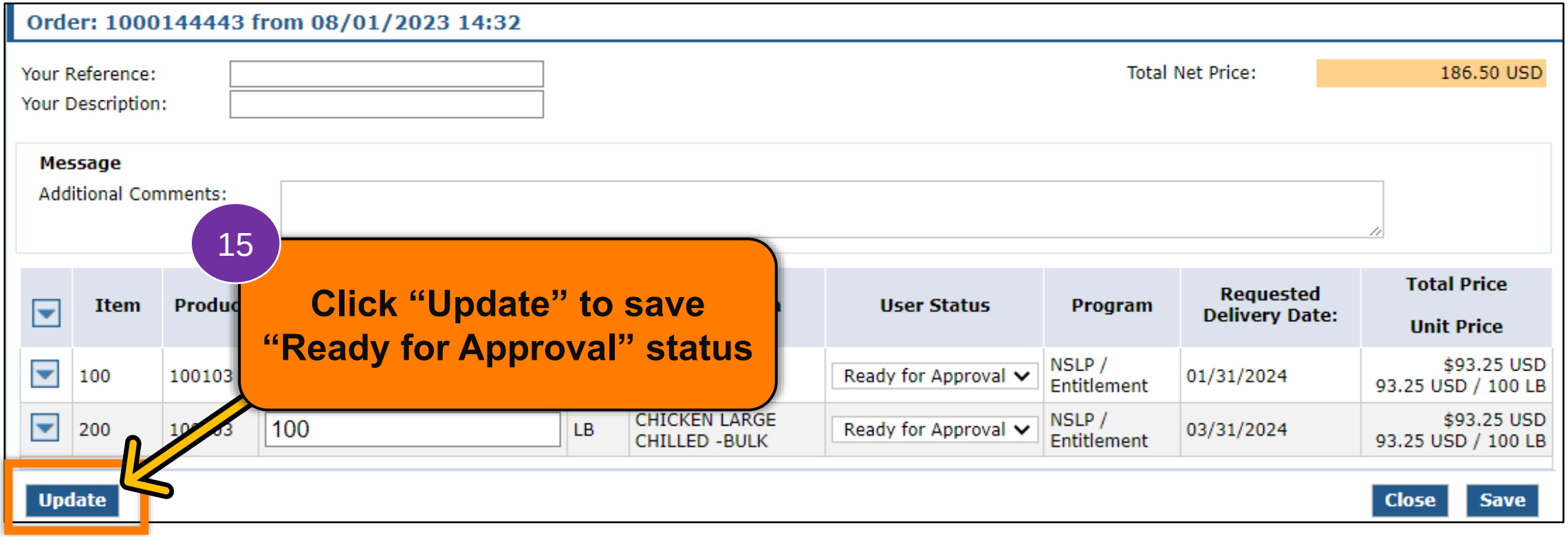
Locate specific product by product number.

Ready for Approval



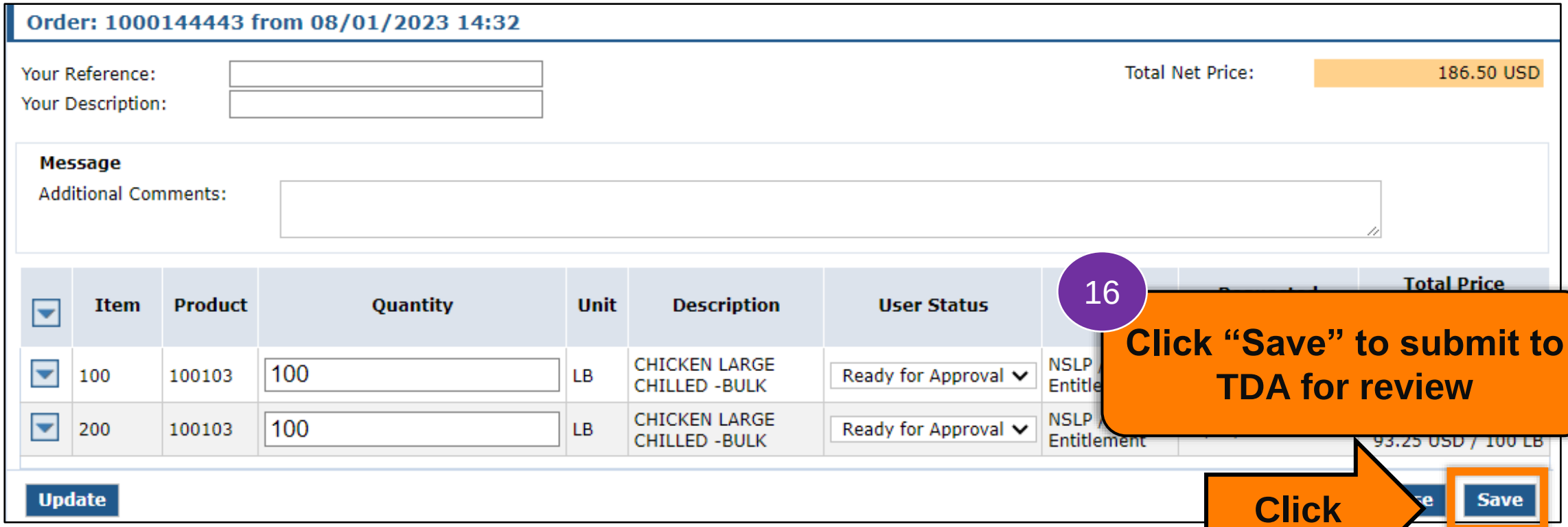
Locate specific product by product number.

Ready for Approval



Locate specific product by product number.

Submit Requisition



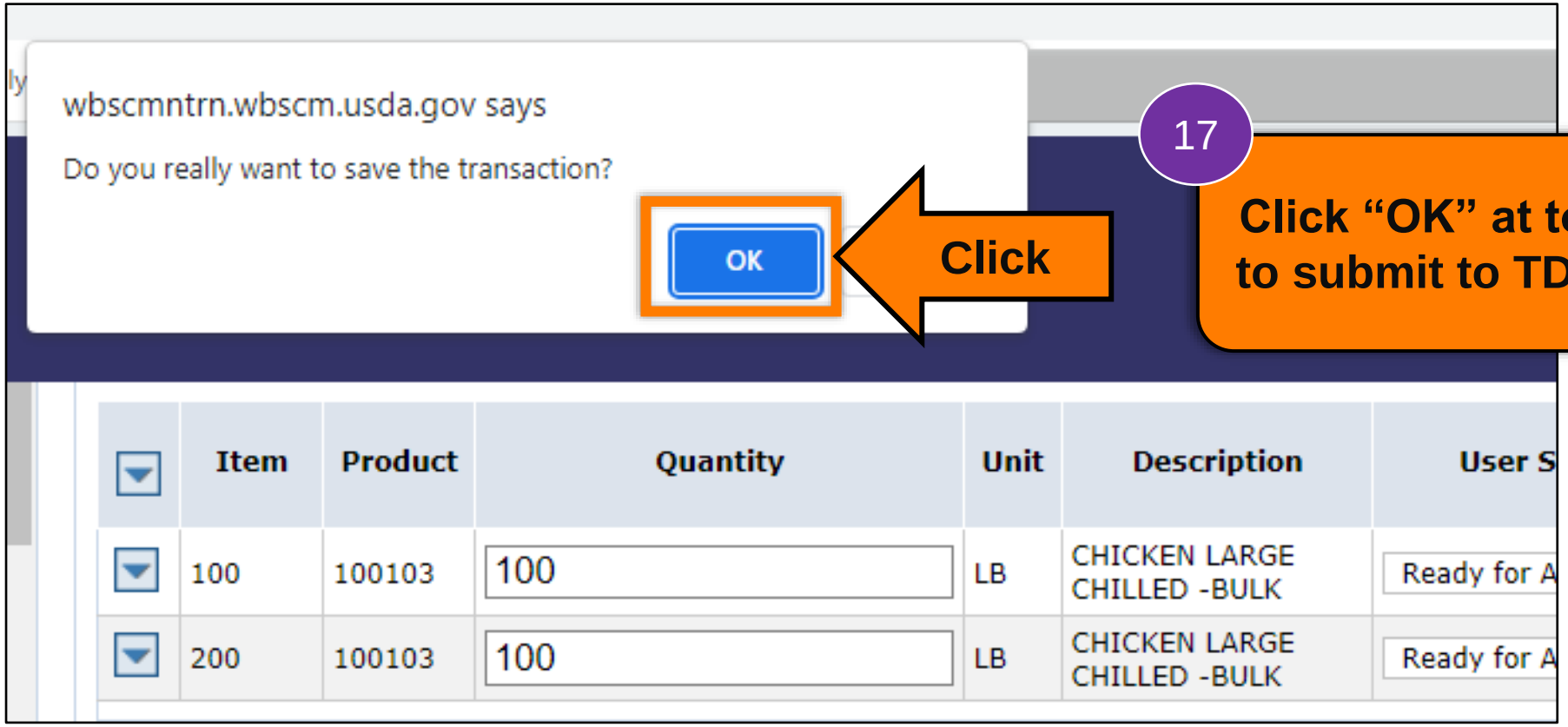
16

Click "Save" to submit to TDA for review

Click

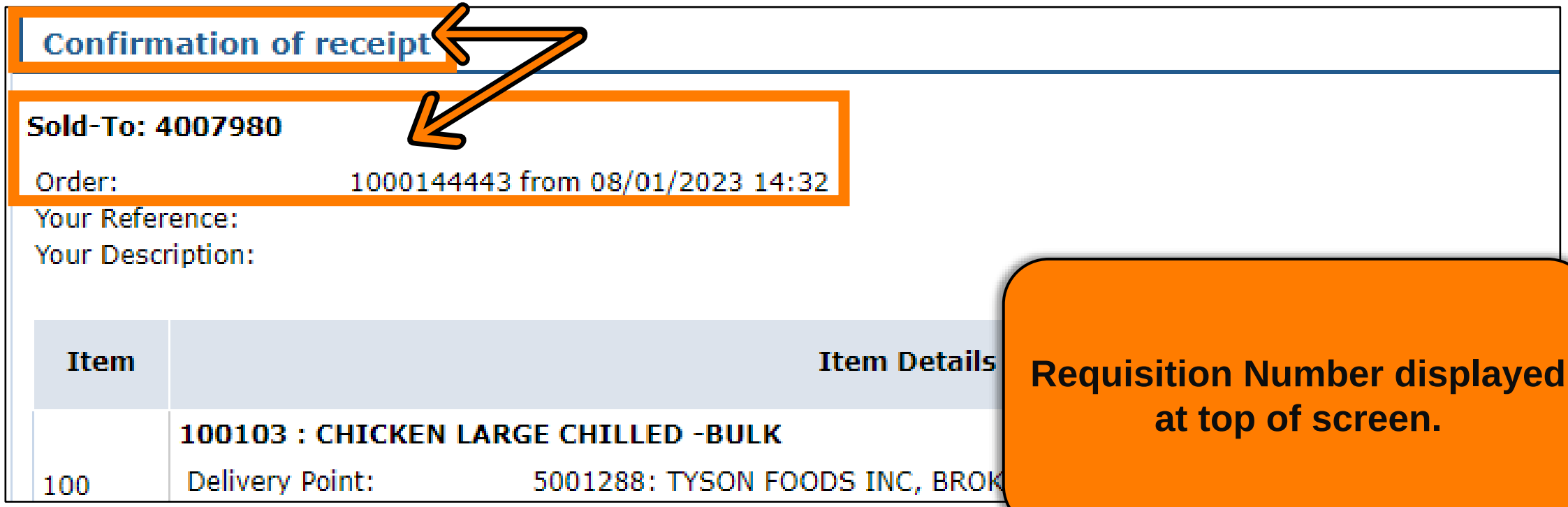
Locate specific product by product number.

Submit Requisition



Locate specific product by product number.

Requisition Receipt Confirmation



Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32

Your Reference:

Your Description:

Item	Item Details
	100103 : CHICKEN LARGE CHILLED -BULK
100	Delivery Point: 5001288: TYSON FOODS INC, BROK

Requisition Number displayed at top of screen.

Locate specific product by product number.

Requisition Receipt Confirmation

Confirmation of receipt

Sold-To: 4007980

Order: 1000144443 from 08/01/2023 14:32

Total Net Price: 186.50 USD

Your Reference:

Your Description:

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 01/31/2024	100.000	LB	**Ready for Approval**	$93.25 USD 93.25 USD / 100 LB
200	**100103 : CHICKEN LARGE CHILLED -BULK** Delivery Point: 5001288: TYSON FOODS INC, BROKEN BOW, OK , BROKEN BOW, OK Requested Delivery Date: 03/31/2024	100.000	LB	**Ready for Approval**	$93.25 USD 93.25 USD / 100 LB

Print Close

- **Click *Print b*utton to print requisition for user's records as appropriate.**

Locate specific product by product number.

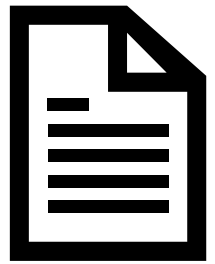
Processing via Extended Search

Repeat Extended Search With Other Specific Product Items As Desired

Locate specific product by product number.

Run Entitlement Report

Run the Entitlement Report after submitting each requisition to see Entitlement Balances.



RA-Assessment :

Visit the link to submit the required assessment

https://forms.office.com/r/3wFdSXiSA6

Questions?

Recall, Reflect, and Release

Visit the link to submit your response.

https://bit.ly/3pBXPbE

For WBSCM Assistance

See **Contact Information Section** on WBSCM Transition Page

Lab Time:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or

2. **fax:**
   (833) 256-1665 or (202) 690-7442; or

3. **email:**
   program.intake@usda.gov

This institution is an equal opportunity provider.

Contact Us

https://squaremeals.org/Programs/FDPWBSCMTransitionProject.aspx

Contact Your Education Service Center